

POLICIES AND PROCEDURES

<i>July 1, 2010</i>	STANDARD OPERATING PROCEDURES	Approved by R. Dale Horne – Fire Chief	<i>Form II 7.2</i>
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Simplified Inspection Checklist

Hydrant # _____ Location _____

Date _____ Inspected by _____

- Notified Water Department of work to be performed.
- Visually inspect hydrant for accessibility.
- Visually inspect the area.
- Visually check hydrant.
- Remove caps. Inspect. Replace caps.
- Install hose or diffuser if necessary.
- Open hydrant SLOWLY to full open position.
- Check for leakage.
- Reduce flow and run for at least 3 minutes.
- Check water clarity with solid white cup.
- Reduce flow SLOWLY and shut off hydrant.
- Watch to see hydrant stops dripping. Re-flush if necessary.
- Remove hose or fittings, replace cap.
- Repair any damage to surrounding area.
- Report problems to Water Division.

Problems Identified: _____

Problems Resolved: _____

Notes: _____
