

POLICIES AND PROCEDURES

STANDARD OPERATING PROCEDURES

Uniform Standard

SECTION II 2.0 – 2.1

July 1, 2010

Approved by R. Dale Horne – Fire Chief

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2.0 PURPOSE:

- a. The personnel of the Anderson City Fire Department shall always strive to present a positive image of the Fire Department and the City through professional personal appearance and neatness.
- b. The Battalion Chief is responsible for insuring his personnel present a clean and uniform appearance to the greatest degree possible.

2.1 GUIDELINE:

- a. Members of the Anderson City Fire Department shall wear departmentally issued outer clothing while on duty. **EXCEPTIONS:** Personnel may wear personal athletic clothing during physical fitness. Also, personnel going off duty may dress in civilian clothes in the morning.
- b. Class “A” Uniform
 1. Formal Dress Coat
 - i. Current Fire Department patch on left arm and American flag on right arm..
 - ii. Badge and metal nameplate.
 - iii. Rank insignia 45° angle on collars (Firefighters shall have “AFD” collar insignia).
 - iv. Officers with rank of Lieutenant and above shall have gold striping on each sleeve to reflect rank
 2. Uniform Shirt
 - i. Ranks of Lieutenant through Chief, including Administration, shall wear a white deputy-style uniform shirt. Ranks of Firefighter through Sergeant shall wear a light blue deputy-style uniform shirt
 - ii. Fire Department patch on left arm and American flag on right arm
 - iii. Badge and metal name plate
 - iv. Rank insignia 45° angle on collars
 - v. Tie shall be worn with long sleeve shirt and at all times when Formal Dress Coat is worn
 3. Uniform Pants (optional Skirt for females)
 - i. Dress Pants shall be navy blue with sharp crease worn with black belt
 4. Bell Style Hat (optional Air Force Style for females)
 5. Uniform Shoes
 - i. Departmentally issued black dress shoes worn with black socks.

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c. Class “B” Uniform

1. Shall be inclusive of the Class “A” Dress Uniform without the Formal Dress Coat and Hat
 - i. Long sleeve shirt shall wear tie
 - ii. Short sleeve shirt may or may not have tie (OIC discretion)

d. Class “C” Uniform

1. Day Shirt

- i. All duty personnel through Engineer shall wear a heather gray uniform shirt, which shall have the Maltese cross in navy with gold FD scramble in the center and Anderson (above) Fire Department (below) in navy lettering embroidered on the left breast and one initial and last name in navy on the right breast or the navy blue duty shirt.
- ii. The executive staff and all officers beginning with Sergeant shall wear a heather gray uniform shirt, which shall have the Maltese cross in gold with gold FD scramble in the center and Anderson City (above) Fire Department (below) in navy lettering embroidered on the left breast and one initial and last name in navy on the right breast or the navy blue duty shirt.
- iii. Departmentally issued uniform shirts shall consist of golf-style shirt; short-sleeved, heavyweight t-shirt; long-sleeved, heavyweight t-shirt; sweatshirt; navy blue duty shirt and/or zippered, hooded sweatshirt. These shirts may be worn interchangeably on duty except as specified in section e-3.

2. Pants / Shorts

- i. Departmentally issued pants and/or shorts shall be the navy BDU-style of Rip-stop material or the Station Wear Trousers. All personnel shall have the option of wearing navy station-wear trousers in lieu of the BDU-style. Personnel may wear BDU pants with or without drawstring.
- ii. Administrative personnel may wear straight navy station wear trousers or dress pants on duty.
- iii. Pants shall be worn with a black belt.
- iv. Personnel may wear uniform shorts as weather permits.

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3. Heavy Jacket w/liner (current fire department on left arm) to be worn as weather dictates.
4. Caps with department logo - may be worn, but not required.
5. Shoes
 - i. Duty shoes shall be black lace shoes or boots worn with black socks for long pants and white socks for shorts.
 - ii. Dress shoes shall be black, lace shoes worn with black socks.
- e. Uniform Schedule
 1. Class "A" Dress Uniform must be kept at the Fire Station until needed and shall be worn at formal out-of-station functions such as funerals, local, state, or federal formal functions, or as designated by the Fire Chief.
 2. Class "B" Dress Uniform shall be worn at formal in-station functions such as visits by dignitaries, or as designated by the Fire Chief.
 3. During inspections, fire drills, and any other one-on-one contact with the public personnel must wear the duty dress uniform shirt, navy blue duty shirt or the golf style shirt.
 4. Personnel in groups of two or more leaving the station on assignment must be dressed uniformly.