

Regular Meeting
September 12, 2016

The regular meeting of City Council was held this date in City Hall Council Chambers at 6:00 pm. In attendance were Mayor Roberts, Mayor Pro Tem Harbin, Council Members Thompson, Stewart, Buck Roberts, Chapman, and John Roberts. Councilman Laughridge was not present. Also in attendance were City Manager, Linda McConnell; Assistant City Manager, David McCuen; Finance Director, Peggy Maxwell; City Attorney, Frankie McClain; and Parks and Recreation Director, Bobby Beville. The invocation was given by Mayor Roberts with respects to the flag by Council Member Thompson.

APPROVAL OF MINUTES

A motion by Council Member Thompson seconded by Mayor Pro Tem Harbin carried unanimously (7-0) to approve the minutes of the August 22, 2016 meeting as presented.

REQUEST SECOND AND THIRD READING OF ORDINANCE 16-16 AMENDING THE 2015-2016
BUDGET

City Manager, Linda McConnell said this item is in consideration of an ordinance amending the 2015-2016 Annual Budget by increasing the General Fund budget \$177,500, the Transit Fund budget \$1,104,972 and the Community Development Fund budget \$1,401,208.

The City Council adopted the 2015-2016 Annual Budget by Ordinance 15-07 on June 22, 2015. During the second half of the fiscal year, the general fund received unbudgeted revenue for the police (e share) and fire (rescue team) departments and council approved three buses and a vehicle for the transit department. Also, community development used CDBG funds from 2013 and 2014.

The amendments allow the budget and audit to more accurately reflect revenue received and expenditures made that were unknown when the budget was originally adopted. Therefore, comparisons between budget and actual are more meaningful.

A motion by Mayor Pro Tem Harbin seconded by Councilman John Roberts carried unanimously (7-0) to approve Ordinance 16-16, to amending the 2015-2016 Budget on Second Reading.

A motion by Council Member Thompson seconded by Councilman Buck Roberts carried unanimously (7-0) to approve Ordinance 16-16 on Third Reading as stated above.

REQUEST SECOND AND THIRD READING OF ORDINANCE 16-17 APPROVING THE LEASE OF
PROPERTY LOCATED AT 446 EAST SHOCKLEY FERRY ROAD TO NEW FOUNDATIONS HOME FOR
CHILDREN

City Manager, Linda McConnell said the City of Anderson owns the property located at 446 E. Shockley Ferry Road, Anderson, SC designated at Tax Map Number 150-05-03-001. New Foundations Home for Children, Inc., a nonprofit organization dedicated to serving emotionally troubled children, adolescents and families, has occupied and maintained the property since 1976 and is presently using the property for a group-intensive services facility for boys, ages 15-21. New Foundations desires to lease the property on a long term basis in order to make substantial improvements to the property to continue to provide their services. The City has no reasonable expectations for future use of the property.

This property lease will benefit the citizens of Anderson and the surrounding community by assisting New Foundations in continuing to provide their services.

A motion by Council Member Thompson seconded by Councilman Buck Roberts carried unanimously (7-0) to approve Ordinance 16-17 approving the lease of property located at 446 East Shockley Ferry Road to New Foundations Home for Children on Second Reading.

A motion by Mayor Pro Tem Harbin seconded by Council Member Thompson carried unanimously (7-0) to approve Ordinance 16-17 on Third Reading as stated above.

REQUEST SECOND AND THIRD READING OF ORDINANCE 16-18 TO ENTER INTO A LEASE
PURCHASE AGREEMENT FOR VARIOUS EQUIPMENT

City Manager, Linda McConnell said the staff presented capital equipment needs to City Council during the budget process. Staff identified two fire trucks as a priority. The wastewater department also identified various equipment necessary for EPA's CMOM (Capacity, Management, Operations and Maintenance) Program.

The fire trucks, one ladder and one pumper, will be used to enhance service to our citizens. Good equipment is essential for the City's ISO fire rating.

The waste water equipment is necessary for the City to comply with an EPA consent order resulting from several sanitary sewer overflow events.

The staff recommends using a lease purchase agreement to finance the two fire trucks/related fire equipment (\$1,700,000), and waste water equipment (\$800,000) over a five-year period. The estimated annual payment is \$360,000 for the fire trucks/equipment and \$168,000 for the waste water equipment. These payments are included in the 2016-2017 budget.

A motion by Councilman Chapman seconded by Councilman John Roberts carried unanimously (7-0) to approve Ordinance 16-18 authorizing an Equipment Lease Purchase Agreement in the amount not exceeding \$2,500,000 to defray the cost of equipment on Second Reading.

A motion by Mayor Pro Tem Harbin seconded by Council Member Thompson carried unanimously (7-0) to approve Ordinance 16-18 on Third Reading as stated above.

REQUEST CONSIDERATION OF RESOLUTION 16-04 AUTHORIZING THE CITY TO APPLY FOR A
MUNICIPAL ASSOCIATION OF SOUTH CAROLINA HOMETOWN ECONOMIC DEVELOPMENT
GRANT

City Manager, Linda McConnell said the revitalization of downtown began with a 1996 Vision Plan that established the need for public improvements to serve as catalyst for private investment and reinvestment. In 2001 the plan was updated that solidified the need for public improvements and introduced new plans and programs to foster the revitalization efforts. In 2007 a Retail Market Study was conducted that defined our trade market area; the income, demographics and consumer expenditures were analyzed to determine potential opportunities for retail. In 2013 a Business Recruitment and Redevelopment Plan was prepared that identified development opportunities and recommendations for strengthening our recruitment and retention efforts. Many of the recommendations have been implemented however a site specific development plan has not.

The Municipal Association of South Carolina has grant funding available for economic development projects; the Economic Development Division wishes to submit a grant proposal for a Development Plan that guides future development and use of property in the downtown area.

This grant will be beneficial in facilitating a developer's due diligence in determining site appropriateness. Identifying sites for specific uses indicates the use is acceptable, being encouraged and is a positive intention to develop the property. This speeds up the process in many ways such as determining demand for the development, the will of landowners and overcoming any physical constraints on development. The Development Plan will provide the framework and recommendations to cultivate a thriving residential and business community.

The Economic Development Staff has conducted research indicating the approximate cost of a Downtown Development Plan is approximately \$50,000. The maximum individual grant award is \$25,000 with a 15% match (\$3,750). The total project cost is anticipated to exceed \$28,750, therefore additional match funds up to \$25,000 will come from the Fund Balance or the Economic Development Fund depending on a final grant award and participation from other partners. This commitment for funding is a preliminary step necessary for the grant application process.

A motion by Mayor Pro Tem Harbin seconded by Councilman John Roberts carried unanimously (7-0) to approve Resolution 16-04 in support for the Hometown Economic Development Grant proposal in the amount of \$25,000 and required match to develop a Downtown Development Master Plan.

REQUEST CONSIDERATION OF HOSPITALITY FUNDING FOR CAPITAL PROJECTS

City Manager, Linda McConnell said twice a year, the staff brings a list of projects for Council to consider funding. The projects are based upon recreational seasonal items, equipment needs, new recreational & tourism opportunities such as partnerships, and updated plans and new ideas. The Recreation Committee met on August 18th and recommended moving forward with the attached list of projects totaling \$111, 415. The staff provided the Recreation Committee with information and benefits on each request.

These projects will provide enhancements to better serve and support citizens, visitors, participants, and staff as well as enhancing the aesthetics of city owned/leased properties. The projects will support recreation and tourism as well as our neighborhoods, economic development and quality of life.

These projects will be funded by the Hospitality Fund.

Parks and Recreation Director, Bobby Beville presented each project to Council.

- **Anderson Memorial Stadium Outfield Wall**
Request: \$15,000

Objective: To upgrade the outfield wall for improved safety, more cost effective maintenance, and to improve the appearance of Memorial Stadium.

Anderson University is requesting assistance to construct a metal outfield wall. The current wall is constructed of plywood and was replaced in 1992. The support posts are creosote telephone poles installed in the 1970s. The past several years the University replaces portions of the wall with 12-15 sheets of plywood and the wall is painted every two years. Currently this expense is split between the City and the University. This past year, two of the support posts were replaced. The cost for the materials and labor to construct the metal wall is approximately \$30,000. This will improve the appearance, eliminate the maintenance costs and provide a safer playing field. The University has indicated they will continue to use Memorial Stadium for at least another 7-10 years. The University will handle the purchasing and payment of all the materials and installation cost. Receipts will be furnished to the City for material costs.

A motion by Council Member Thompson seconded by Councilman John Roberts carried unanimously (7-0) to approve \$15,000 for Anderson Memorial Stadium Outfield Wall.

- **Holiday Ice – grid base system**

Request: \$49,750

Objective: To provide a more efficient means for installing and removing the base system for the skating rink resulting in surface safety improvements for participants and operational improvements for participants, spectators and staff; and to provide for reduced costs related to setup and staffing.

The Recreation Department is requesting the fabrication of a framework base upon which to place the synthetic ice rink panels for Holiday Ice. The proposed system is all aluminum, consisting of approximately 18 sections which will bolt together. Frame sections will be light enough to be carried by two people. The framework will be covered by interlocking aluminum decking. The current outside fencing will be adapted to the system.

Each section will have 12-15 leveling legs which can be adjusted to insure a firm and level surface. The sections will be numbered or color coded for easy installation. The decking panels will be different lengths and staggered to eliminate one continuous joint. The system can be installed in one day. The fencing will be situated below the skate panels eliminating the potential stability hazard as well as eliminating the ability to rest the skate on the fence, dulling the blade prematurely. The fencing will go around the entire rink leaving a 16 ft. opening at the lace up area when skaters will enter and exit the rink. Having the fence around the entire skate area (including the water wall) will reduce staffing expenses.

Last season the City spent over \$3,800 in materials (plastic, tape, paver dirt, plywood) to level the spray pad area. It took approximately five employees and seven days to complete. By the end of the season, material shifts affected the skating surface in areas where the spray jets are located. The system would eliminate the prep cost and provide an improved skating surface for the entire season.

The all-aluminum system will not rust, can be stored outside if needed, and all or part of the floor system could be installed at other locations and used for a level stage or activity floor if desired.

This would be a sole source purchase – Dunn Right Fabrication – Anderson SC

Councilman Chapman requests voting on this project next year due to the uncertainty of the foundation and grid base system and the possibility of other option at a later date.

Councilman Stewart asked Mr. Beville about the addition of a Kiddie Rink. The Kiddie Rink will be adjacent to the Ice Skating Rink. This will be an area for small children learning to skate. The proposed price of the project does include the Kiddie Rink.

A motion by Councilman Chapman seconded by Councilman John Roberts failed (3-4) with Mayor Roberts, Councilman Buck Roberts, Mayor Pro Tem Harbin and Council Member Thompson opposed to table this project to later date.

A motion by Councilman Buck Roberts seconded by Council Member Thompson carried (4-3) with Councilmen Chapman, Stewart and John Roberts opposed to approve \$49,750 for a grid base system for the Holiday Ice at Carolina Wren Park.

- **Security Cameras**
Request: \$33,993

Objective: This project will upgrade the cameras and recording equipment for the downtown parking garage, update and add cameras to the Church St. Heritage Park, add cameras on Whitner St. near the Chiquola and add cameras at the TBA Dog Park. This vendor was chosen from a group of 3 finalists who replied to an RFP and they recently completed a similar project at our Recreation Center.

Recommendation: Purchase from Adroit Greer, SC \$33,993

The City is requesting funding to replace the 32 existing cameras in the parking garage, add 5 cameras at the Church Street Heritage Park, 2 cameras at the TBA Dog Park and 2 cameras on Whitner Street near the Chiquola and Parking Garage. Technology has outpaced our current inventory. These new cameras will improve reliability, the quality of the recorded video footage, and meet our changing needs to assist in maintenance and care of the facilities and users.

The proposed cameras offer a higher resolution and cover more area (360 degrees of recorded footage for some locations) instead of pan, tilt and zoom. Upgrading to the selected cameras provides the City more control of their setup, maintenance and use when compared to the existing hardware. The proposed cameras would also be tied into the City of Anderson's own network, while easily integrating with our current infrastructure. Also, the proposed camera system affords the ability for improved in-house support. The NVR has remote viewing through a Network/IP connection, as well as the capability to be viewed by mobile device.

A motion by Councilman Buck Roberts seconded by Councilman Chapman carried unanimously (7-0) to approve \$33,993 for Security Cameras for Downtown Parking Garage, Church St. Heritage Park, Whitner St. and TBA Dog Park.

- **McCants Football Field**
Request: \$5,782

Objective: To create a safer access for crews to enter/exit East Market Street and improve the condition of the fencing.

The entrance gate and fencing off of E. Market Street needs to be replaced. This is the original fencing installed years ago. Currently the gate is along the sidewalk. The proposal is to move the gate down into the flat common area giving our crews the ability to pull off the roadway before unlocking the gate. This will improve the safety for our crews, motorists, and pedestrians traveling on Market Street as well as improve the appearance of the fencing. Materials include 265' x 6' of 9-gauge black chain link, (1) 11' gate w/1 5/8 frame. Remove existing fencing.

Quotes: Advance Fence Systems	Townville, SC	\$5,782
Carolina Fence	Anderson, SC	Contacted - Declined to quote
Starr Fencing	Starr, SC	Contacted – no quote submitted
Faulkner Fence		\$5,970

Recommendation: Purchase from Advance Fence System

A motion by Councilman John Roberts seconded by Councilman Stewart carried unanimously (7-0) to approve \$5,782 to improve McCants Football Field fencing.

REQUEST CONSIDERATION OF A CONTRACT FOR THE BELLVIEW ROAD/POPLAR LANE
STORMWATER IMPROVEMENTS PROJECTS

City Manager, Linda McConnell said the project involves the rehabilitation of a City-maintained drainage system consisting of approximately 310 LF of failing 48" corrugated metal stormwater pipe by slip lining with HDPE pipe and all associated apparatuses. A large sink hole has formed in the rear of the back yard of 2500 Poplar Lane (approximately 12 - 15LF deep and 20LF diameter). Several other utilities are in close proximity to the sink hole, including a City-maintained sewer system. The proposed repairs will restore the drainage system and stabilize the utilities near the sink hole.

Moving forward with this project will address a critical need, the failure of the corrugated metal pipe and the resulting sinkhole between Bellview Road and Poplar Lane, and return the drainage system into operation.

The project was advertised in the Anderson Independent and South Carolina Business Opportunities (SCBO). Bids were received from Chandler Construction and Moorhead Construction and are provided below:

Chandler Construction, Greenwood, SC:	\$353,985
Moorhead Construction, Belton, SC:	\$410,099

The Stormwater Utility will fund this project. The fund has a budget of \$1,058,208 with a capital expenditure component of \$440,000.

The Public Works Committee met on September 1, 2016 and along with the staff recommend approving the bid submitted by Chandler Construction in the amount of \$353,985.

A motion by Councilman Stewart seconded by Council Member Thompson carried unanimously (7-0) to approve a contract with Chandler Construction in the amount of \$353,985 for the Bellview Road/Poplar Lane Stormwater Improvements Project.

REQUEST CONSIDERATION OF A PROFESSIONAL SERVICES AGREEMENT WITH WOOLPERT, INC.
FOR SMS4 COMPLIANCE AND TMDL MONITORING SERVICES

City Manager, Linda McConnell said due to Total Maximum Daily Load (TMDL) monitoring requirements in the latest South Carolina NPDES General Permit for Stormwater Discharges from Regulated Small Municipal Storm Sewer Systems (SMS4), and our desire to improve water quality conditions within the City's drainage basins, it is essential that the City of Anderson continues sampling stormwater runoff during storm events and dry weather conditions throughout the year in accordance with the SC Department of Health and Environmental Control (DHEC) regulations.

In 2014, the City developed TMDL monitoring and assessment plans for the Rocky River and Big Generostee Creek watersheds in accordance with DHEC regulations. The plans provide in-stream monitoring strategies to characterize the quality and quantity of stormwater discharges, and are designed to evaluate improvement plans for identified pollutants.

The City is required to report on the progress of its TMDL monitoring and assessment program annually to DHEC. The scope of services for this project include:

1. The collection and analysis of grab samples collected from two predetermined locations: at the confluence of Cox Creek and Bailey Creek in the Rocky River watershed, and near the confluence of Whitner Creek and Dye Creek in the Big Generostee Creek watershed,
2. Maintenance of instruments, telemetry, turbidity and pressure transducer sensors at the Cox Creek monitoring station,
3. Data review and TMDL implementation planning,
4. Preparation of a water quality model for the Big Generostee TMDL that will be used to determine pollutant loadings at the outlet of the watershed, analyze water quality impacts of development, and
5. Additional sampling as needed based on the results of monitoring data.

The Stormwater Utility will fund this contract. The fund has a budget of \$1,058,208, with a capital expenditure component of \$440,000.

Stormwater staff reviewed the Professional Services Agreement and Scope of Services, and recommends approving the contract submitted by Woolpert, Inc. in the amount of \$25,800. Woolpert, Inc. was selected for on-call engineering services during the engineering RFQ process. This is a federally mandated component of the City's stormwater program. The Public Works Committee met on September 1, 2016 and recommends approval of the contract with Woolpert, Inc. as identified above.

A motion by Councilman Stewart seconded by Councilman Buck Roberts carried unanimously (7-0) to approve a professional service agreement with Woolpert, Inc. in the amount of \$25,800 for SMS4 compliance and TMDL monitoring services.

ADMINISTRATIVE BRIEFING

UPCOMING EVENTS

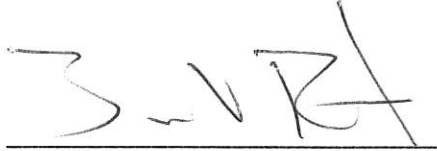
City Manager, Linda McConnell, reminded Council of the following upcoming events and all meetings in September 2016.

September 15th – Southeast Anderson Task Force
September 16th – Movie Night at CWP
September 20th – Westside Community Coalition
September 27th – Special Election Council Seat 1

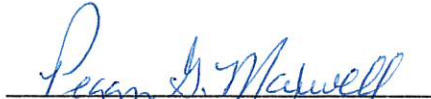
ADJOURNMENT

A motion by Councilman Buck Roberts seconded by Councilman Stewart carried unanimously (7-0) to adjourn.

ATTEST:

Handwritten signature of Terence V. Roberts in black ink, consisting of a stylized 'T', 'V', and 'R'.

Terence V. Roberts
Mayor

Handwritten signature of Peggy G. Maxwell in blue ink, written in a cursive style.

Peggy G. Maxwell
City Clerk Treasurer