

Regular Meeting
February 13, 2017

The regular meeting of City Council was held this date in City Hall Council Chambers at 6:00 pm. In attendance were Mayor Roberts, Mayor Pro Tem Harbin, Council Members Thompson, Chapman, Buck Roberts, Laughridge, Stewart, John Roberts and Newton. Also in attendance were City Manager, Linda McConnell; Assistant City Manager, David McCuen; Finance Director, Peggy Maxwell; City Attorney, Frankie McClain; Police Chief, Jim Stewart; Risk Management Manager, Ken Mullinax; Utilities Director, Jeff Caldwell and Community Development Director, Erica Craft. The invocation was given by Councilman Chapman with respects to the flag by Councilman Buck Roberts.

SPECIAL RECOGNITIONS
Police Department Promotions
Sergeant Jasmine Deluna
Sergeant Berry Kelley

Police Chief, Jim Stewart said Sergeant Jasmine Deluna has been a patrol officer with the City of Anderson Police Department since 2011, and has served in the United States Army National Guard since 2006. Sergeant Deluna received her Criminal Justice Degree from Tri-County Technical College and served as an intern at this agency. Sergeant Deluna has received the Field Training Officer of the Year Award and Police Officer of the Year Award. Sergeant Deluna's new assignment will be Patrol Sergeant on Delta Shift.

Sergeant Berry Kelley has been a patrol officer with the City of Anderson Police Department since 2013. During Sergeant Kelley's career in Anderson, he has been trained as a First Line Supervisor and Field Training Officer. Sergeant Kelley was promoted to Corporal in 2016. Sergeant Kelley's new assignment will be Patrol Sergeant on Bravo Shift.

Each Sergeant was sworn-in and pinned by Chief Stewart.

SPECIAL PRESENTATION
Comprehensive Annual Financial Report for FY 2015-2016
Greene, Finney & Horton, LLP – David Phillips, Partner

Mr. Phillips stated that the City received an unmodified opinion which is the best opinion that the City can receive. He also stated that the City had received the GFOA Award for Excellence in Financial Reporting for 21 years in a row. Also, Mr. Phillips shared the following highlights:

- General Fund – Fund balance increased \$1,900,000. The unassigned fund balance is \$9,200,000.
- Hospitality Fund – Fees increased \$283,000.
- Sewer Fund – Net position increased \$791,000.
- Water Fund – Net position increased \$526,000.
- Good financial position at June 30, 2016.
- No compliance issues to report.
- Single audit was performed on Transit.

APPROVAL OF MINUTES

A motion by Councilman Buck Roberts seconded by Council Member Thompson carried unanimously (9-0) to approve the minutes of the January 23, 2017 meeting as presented.

REQUEST CONSIDERATION OF RESOLUTION 17-01 TO RE-AFFIRM THE CITY'S COMMITMENT TOWARDS THE SAFETY PROGRAM POLICY

City Manager, Linda McConnell said on December, 2014, the Mayor and City Council passed a resolution re- establishing a Safety Program Policy. The purpose for passing this resolution was to set forth the City's commitment towards the prevention and control of accidental loss, as well as assigning City Employees with specific responsibilities as outlined by the Safety Program Policy. The program is currently in place; however, Risk Management Services (City's insurer) recommends that their members' governing bodies adopt a similar policy or statement to re-affirm their commitment to safety each election year.

The benefit of this Resolution will provide a safe place to live and work for the citizens and employees of the City of Anderson, and potentially realize a premium savings as a result of compliance with insurers' Risk Self-Assessment guidelines. A favorable loss history and compliance with the insurer's Risk Self-Assessment guidelines will result in an approximate savings of \$35,376 in Workers' Compensation premiums in 2017.

Risk Management Manager, Ken Mullinax shared with Council the steps the City is taking to educate the City Employees through specialized training, seminars and safety inspections.

A motion by Mayor Pro Tem Harbin seconded by Councilman John Roberts carried unanimously (9-0) to approve Resolution 17-01 to re-affirm the City's Safety Program Policy.

REQUEST CONSIDERATION OF APPOINTMENT TO THE ANDERSON HOUSING AUTHORITY BOARD
OF COMMISSIONERS

City Manager, Linda McConnell said Jeff Trahan, Executive Director of The Housing Authority of Anderson said one AHA Board position has expired. City Council appoints members to this board. The board has one position/term to address.

In December 2016, the term of Charlie Ervin expired. Mr. Ervin has expressed interest in continuing to serve on this board. The term for this position is a five-year term expiring December 31, 2021.

The other four board members and terms are:

Emily Owen – December, 2017

Jason Craddock – December, 2018

Lorin Larason Smith – December, 2019

Chase Christopher – December, 2020

A motion by Council Member Thompson seconded by Councilman Stewart carried unanimously (9-0) to reappoint Charlie Ervin to the Anderson Housing Authority Board of Commissioners for a five-year term expiring December 31, 2021

REQUEST CONSIDERATION OF APPOINTMENTS TO THE HUMAN RELATIONS COUNCIL

City Manager, Linda McConnell said the City of Anderson has four appointees to the Anderson County Human Relations Council (HRC). The HRC seeks to improve human relations by building bridges and lowering barriers, among all races and age groups throughout Anderson County. The HRC has fifteen members representing Anderson County municipalities. HRC is searching for individuals who are open to diversity and are willing to volunteer for various projects they have.

Ms. Elizabeth Strong and Mr. Joe Chester have expressed interest in serving on the HRC and the staff recommends their appointments to fill two of the vacancies for a three-year term. Thus, two more appointments are still needed.

A motion by Councilman Stewart seconded by Councilman Laughridge carried unanimously (9-0) to appoint Elizabeth Strong and Joe Chester to the Human Relations Council for a three-year term.

REQUEST CONSIDERATION TO PURCHASE VEHICLES AND EQUIPMENT FOR THE WASTERWATER DEPARTMENT THROUGH THE EQUIPMENT LEASE PURCHASE AGREEMENT

City Manager, Linda McConnell said in September 2016, city council approved Ordinance 16-18, authorizing the lease purchase of \$800,000 of vehicles and equipment for the wastewater department. This request includes of 4 vehicles, a backhoe, and a skid steer in the total amount of \$256,780.33. The original intent was to acquire a combination of new and used equipment. However, this request is for all new equipment based on the relative difference between the new cost and the original used projections (\$245,000) for these items. All bids received are state contract bids and no additional responses for bids were received.

Utilities Director, Jeff Caldwell shared with Council the use of each vehicle and equipment to meet their inspections and EPA requirements.

<u>Vehicles</u>	<u>Quantity</u>	<u>Unit Cost</u>	<u>Total Cost</u>	<u>Supplier</u>
2017 Dodge Ram	2	\$26,169.00ea.	\$52,338.00	Lynn Cooper, Inc.
2017 Chevy 3500	2	\$40,875.00ea.	\$81,750.00	Love Chevrolet

**Cooper is in Clinton, SC and Love is in Columbia, SC.

<u>Heavy Duty Backhoe Bids</u>	<u>Manufacturer</u>	<u>Total Cost</u>	
Flint Equipment	John Deere	\$84,570.44	Simpsonville, SC
Blanchard Machinery	Caterpillar	\$91,724.00	Greenville, SC
Hill Machinery	Case	\$78,892.33	Columbia, SC
Old Stone	New Holland	\$85,745.00	Anderson, SC

<u>Skid Steer Bids</u>	<u>Manufacturer</u>	<u>Total Cost</u>	
Bobcat of Greenville	Bobcat	\$44,019.85	Greenville, SC
Old Stone	New Holland	\$43,800.00	Anderson, SC

This equipment is used daily in the operation, maintenance, and construction of the wastewater collection system specifically to meet the EPA CMOM Requirements. This equipment will support the new CMOM program; therefore, there is no equipment being removed because of this purchase.

This purchase will be funded by the previously approved Equipment Lease Purchase under Ordinance 16-18.

Staff recommends the purchase of the vehicles and equipment listed above from the low state contract bidders in the total amount of \$256,780.33.

A motion by Councilman John Roberts seconded by Councilman Newton carried unanimously (9-0) to approve purchase of vehicles and equipment in the amount of \$256,780.33 for the Wastewater Department

REQUEST CONSIDERATION OF AN ASBESTOS ABATEMENT SERVICES CONTRACT FOR TEN
HOUSES IN THE NEIGHBORHOOD INITIATIVE PROGRAM

City Manager, Linda McConnell said the City of Anderson received a Neighborhood Initiative Program (NIP) Grant from the South Carolina State Housing Finance and Development Authority (SCSHFDA) for \$424,504. This funding was allocated per NIP guidelines to the City's Partners. The Anderson Community Development Corporation (ACDC) was awarded \$279,000 and Nehemiah Community Revitalization Corporation (CRC) received \$145,504 to acquire and demolish blighted properties.

Continuing with the NIP Grant, ten properties have been tested for lead and asbestos with abatement needed at the following:

225 Caughlin Avenue	1206 White Street	1002 E. Whitner Street
1508 Mitchell Street	50 North Street	908 E. Whitner Street
220 Wardlaw Street	1406 W. Whitner Street	119 Marion Street
1409 Watson Street		

Three (3) bids were received as follows:

Enviro Demo Contractors, Inc.	Lugoff, SC	\$61,449.50
Trinity Abatement LLC	Greenville, SC	\$57,263.00
Dean Hunter and Company Inc.	Anderson, SC	\$55,330.00

Community Development Director, Erica Craft said asbestos abatement for these dilapidated dwellings which are scheduled for demolition is the next step before the actual demolition and clearance of the houses. Removal of the asbestos is a regulatory and environmental requirement.

The City of Anderson's Neighborhood Initiative Program (NIP) Grant award from the South Carolina State Housing Finance and Development Authority will fund the \$55,330 asbestos abatement cost.

Staff recommends approval of this contract with Dean Hunter and Company Inc. in the amount of \$55,330 for asbestos abatement services to continue to remove slum and blighted properties.

A motion by Mayor Pro Tem Harbin seconded by Council Member Thompson carried unanimously (9-0) to approve a contract with Dean Hunter and Company, Inc. in the amount of \$55,330 for asbestos abatement services to be funded by the Neighborhood Initiative Program Grant.

ADMINISTRATIVE BRIEFING

UPCOMING EVENTS

City Manager, Linda McConnell, reminded Council of the following upcoming events and all meetings in January and February 2017.

February 20th – President’s Day – City Offices closed

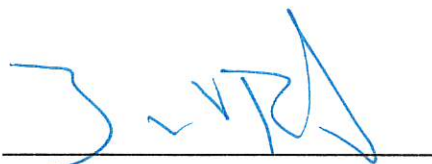
February 21st – Westside Community Coalition

February 23rd – Concerned Citizens of Eastside

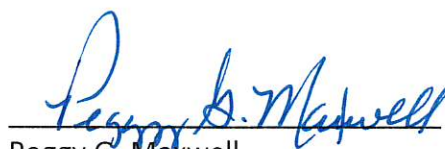
ADJOURNMENT

A motion by Councilman Buck Roberts seconded by Mayor Pro Tem Harbin carried unanimously (9-0) to adjourn.

ATTEST:



Terence V. Roberts
Mayor



Peggy G. Maxwell
City Clerk Treasurer