

Regular Meeting
July 10, 2017

The regular meeting of City Council was held this date in City Hall Council Chambers at 6:00 pm. In attendance were Mayor Pro Tem Harbin, Council Members Chapman, Thompson, Buck Roberts, Stewart, Laughridge, John Roberts and Newton. Mayor Roberts was not present. Also in attendance were City Manager, Linda McConnell; Assistant City Manager, David McCuen; Finance Director, Peggy Maxwell; City Attorney, Frankie McClain; Planning Director, Maurice McKenzie; Police Chief, Jim Stewart; Battalion Chief, Michael Guest and Utilities Director, Jeff Caldwell. The invocation was given by Mayor Pro Tem Harbin with respects to the flag by Councilman John Roberts.

SPECIAL RECOGNITIONS
Police Department Promotions
Sergeant Danny Hart
Sergeant Jason Mitchell

Police Chief, Jim Stewart said Sergeant Danny Hart began his Law Enforcement Career at Williamston Police Department in 1983, where he was promoted to the Rank of Sergeant 3 years later, and then to Lieutenant in 1989. Sergeant Hart oversaw Operations and Officer Training for 14 years before joining the Anderson Police Department in 2003. After 5 years in Patrol Division, Sergeant Hart transferred to the Training Division, where he currently serves, including as primary firearms instructor.

Sergeant Jason Mitchell transferred to Patrol from the Detention Center. Sergeant Mitchell started with the Anderson Police Department in 2007. Sergeant Mitchell served the Detention Center as a team Sergeant with a field promotion. Sergeant Mitchell has also served as a K-9 handler, Field Training Officer, and currently on the SWAT team. Sergeant Mitchell will be assigned to Charlie Shift as a Patrol Sergeant.

Police Chief Stewart pinned and swore-in Sergeant Hart and Sergeant Mitchell.

SWEARING-IN CEREMONY
Firefighter Jacob Cooley

Battalion Chief, Michael Guest said Firefighter Jacob Cooley is a 2014 graduate of Palmetto High School. Firefighter Cooley received his NFPA Firefighter II from the South Carolina Fire Academy, and is a volunteer firefighter with the West Pelzer Fire Department. Firefighter Cooley has been employed at the Anderson Fire Department since December 2016.

Battalion Chief Guest pinned and swore-in Firefighter Cooley.

ELECTION OF MAYOR PRO TEM
Councilman John Roberts

City Manager, Linda McConnell said the Anderson City Code specifies that the mayor pro tem shall be elected from the council membership and shall serve a term of one year. The mayor pro tem serves in the absence of the Mayor and as a representative of the City and Council at events, functions, speaking engagements and other such duties and responsibilities otherwise attached to the office of Mayor.

As per Sec. 2-220. Mayor pro tempore.

- (a) Prior to July 1st of each year, or as soon thereafter as may be practicable, the council shall elect from its membership a mayor pro tempore for a term of one year to run from July 1st to June 30th or until his or her successor is officially named and designated. The council shall elect the member who has served the longest period of time as council person and is willing to serve as mayor pro tempore. The person elected shall not serve consecutive terms. The person elected shall have a minimum of two years service on council. The person elected shall be succeeded by the person next in length of service who is willing to serve as mayor pro tempore. Should two members of council have equal service, the member with the earliest birth date shall serve first. The council shall have an election each year to name the next eligible member in the rotation. Should circumstances prevent the eligible member from serving, the member may maintain his position of seniority in the rotation for subsequent elections.

Based upon Sec. 2-220, the next Council member in rotation is John Roberts, who is willing to serve as Mayor Pro Tem.

A motion by Councilman Chapman seconded by Councilman Laughridge carried unanimously (8-0) to elect Councilman John Roberts as Mayor Pro Tem to serve a one year term.

APPROVAL OF MINUTES

A motion by Councilman Laughridge seconded by Councilman Buck Roberts carried unanimously (8-0) to approve the minutes of the June 26, 2017 meeting as presented.

REQUEST SECOND READING OF ORDINANCE 17-07 TO REZONE 402 BOULEVARD FROM R-15, SINGLE FAMILY RESIDENTIAL TO RM-18, MULTI-FAMILY RESIDENTIAL; 303 BOULEVARD AND 200 WILLIAMSTON ROAD FROM LO, LIMITED OFFICE TO RM-18, MULTI-FAMILY RESIDENTIAL

City Manager, Linda McConnell said the applicant, Anderson University, wishes to rezone the following properties to RM-18, Multi-Family Residential, which allows uses associated with colleges and universities:

402 Boulevard: This large single-family dwelling was acquired by Anderson University in 2016. They desire to rezone this property to RM-18, which is consistent with their main campus. They plan to utilize this space for their Development Office and related uses. This parcel is in the Boulevard Historic District, so any exterior changes to this site will be subject to review and approval by the Board of Architectural Review.

303 Boulevard: This small parcel, most recently utilized as a beauty salon, was acquired by Anderson University in 2011. The applicant requests to rezone the property to RM-18 in order to make it consistent with the main campus. Current plans involve this building being a student store or a use geared for students. This parcel is in the Boulevard Historic District, so any exterior changes to this site will be subject to review and approval by the Board of Architectural Review.

200 Williamston Road: This parcel has been used as office space for Anderson University for a number of years. There are no plans to change the use, but the applicant wishes to rezone the property to RM-18 in order to continue the consistent zoning pattern with much of the surrounding campus.

For the applicant, it will allow them to utilize 402 Boulevard for university-related uses. For the other two parcels, rezoning to RM-18 will help to continue efforts to create a more consistent zoning pattern for the school.

The City Council considered this request at their June 26th meeting and approved it on first reading. Also, the Planning Commission considered this request at their June 20th meeting and unanimously recommended approval.

A motion by Councilman Stewart seconded by Council Member Thompson carried unanimously (8-0) to approve Ordinance 17-07 to rezone 402 Boulevard from R-15, Single-Family to RM-18, Multi-Family Residential; 303 Boulevard and 200 Williamston Road from LO, Limited Office to Rm-18, Multi-Family Residential on Second Reading.

REQUEST CONSIDERATION OF ALLOCATION OF MATCHING FUNDS FOR STREET PAVING
THROUGH THE ANDERSON COUNTY TRANSPORTATION COMMITTEE (ACTC)

Planning Director, Maurice McKenzie said the Anderson County Transportation Committee (ACTC) is a seven-member board appointed by the County's Legislative Delegation, and is charged with administering funds through the state's C Program. This program is a partnership between the SCDOT and each county in South Carolina to fund the improvements of state and local roads. These funds are derived from a portion of the state's gasoline tax and are allocated to each county based on a three-part formula—land area, population, and rural road mileage.

Last year, the ACTC revised their funding policy that now requires the County and its municipalities to produce a 10% match in order to receive road improvement monies. This ensures more accountability and commitment from local governments for projects.

For local streets (not SCDOT maintained) the ACTC's consultants, CoTransCo, worked with staff to estimate the amount needed to pave the top 8 streets on the City's adopted local street paving list, which was approved by the City Council in September of 2015. The estimated amount needed to pave these streets is \$414,750. If the actual costs are higher or lower, this could alter the amount of work to be completed, but at this time, it is expected that the following streets can be repaved with the \$414,750.

E. Market Street (local portion)
High Street
Beltline Boulevard
Geer Drive
Hanks Circle
Revere Street
Townsend Street
Kensington Court

A 10% match by the City (\$41,450) will ensure that the ACTC will allot \$373,300 for repaving these streets. The ACTC's consultant will administer the work on these roads, along with the streets from other municipalities and the County. Although the timeframe for completion has not been determined, the streets inside the City should be repaved in the coming months.

This allocation will improve an additional 8 streets inside the City of Anderson.

The General Fund will fund the 10% match of \$41,450.

A motion by Council Member Thompson seconded by Councilman John Roberts carried unanimously (8-0) to approve a 10% match of \$41,450 in order to receive road improvement monies allocated by the Anderson County Transportation Committee.

REQUEST CONSIDERATION OF FUNDING FOR PHASE II OF THE WEST MARKET STREET PARKING
LOT

City Manager, Linda McConnell said the West Market Street Parking lot construction was completed with the exception of the garbage enclosure and the separate adjacent concrete parking area that fronts on West Market Street. These items were delayed to provide an opportunity to review cost savings. The request is for funding to complete the renovation of the lower concrete parking lot and purchase the materials necessary to construct the trash enclosure.

Garbage enclosure:

Original cost by contractor was beyond the budget. The construction scope was revised to include the concrete pad, steel bollards, and steel gate posts only. This was completed by Thrift Construction.

City crews will purchase construction materials and build the walls for the enclosure. Materials will include fabricated doors by Pap's Ornamental (same vendor as other decorative railings on the site). Pap's will also install the double swing gates on the enclosure. The enclosure will be constructed by City crews using split-face block which matches the materials used to construct the landscape retaining wall along West Market Street. The total cost for the garbage enclosure is \$11,894.50.

West Market Street concrete parking lot:

Initial plan for this parking area was to patch and retain the concrete. Upon further review of its condition, patching is not recommended due to the deteriorated condition of the concrete. The renovation proposal includes removal of all of the existing concrete, removal of the curb and gutter, preparation of the sub-grade, new curb and gutter installation, and repaving of the whole parking lot from the back of the sidewalk to the retaining wall. The cost for this is \$32,327.44. Thrift Brothers was originally to perform the work in this area and did complete the landscaped islands, but delayed the rest of the work in order to revise the scope of work as outlined above.

The benefit is the completion of the West Market Street Parking Lot. It also continues the City's streetscape/public infrastructure improvements to the west of Main Street and visually opens the enhanced exposure from Murray Avenue.

The project will be funded by the TIF and Hospitality Funds.

The Staff recommends approval of the \$11,894.50 for completion of the trash enclosure. The staff also recommends approval of the revised Thrift Brothers contract scope for the renovation of the concrete parking lot in the amount of \$32,327.44.

A motion by Councilman Chapman seconded by Councilman Buck Roberts carried unanimously (8-0) to approve \$11,894.50 for completion of the trash enclosure at the West Market Street Parking Lot.

A motion by Councilman John Roberts seconded by Council Member Thompson carried unanimously (8-0) to approve \$32,327.44 to revise the Thrift Brothers contract scope for the renovation of the concrete parking lot.

REQUEST CONSIDERATION TO PURCHASE EQUIPMENT FOR THE WASTEWATER DEPARTMENT

Utilities Director, Jeff Caldwell said in September 2016, city council approved Ordinance 16-18. This ordinance authorized the lease purchase of \$800,000 of vehicles and equipment for the wastewater department. During this discussion, staff shared that each individual purchase request would come back to Council prior to purchase. Under this direction, Council has previously approved 4 vehicles, a backhoe, and a skid steer in the total amount of \$256,780.33.

In March 2017, the city issued a Request for Proposals for the acquisition of several pieces of used equipment. Unfortunately, no proposals were received. After further discussion with the prospective proposers, we found that the equipment vendors could not meet the specification to hold the equipment for 30 days to allow for city inspection and council consideration.

To successfully procure the needed equipment at the recommended budget, staff requests approval to purchase the used equipment under the following previously approved budget amounts up to the maximum amounts as listed below. This meets our procurement regulations.

<u>Equipment Type</u>	<u>Budget</u>
Excavator	\$100,000
Loader	\$110,000
Dump Truck (16CY)	\$100,000
Dump Truck (5CY)	\$45,000
Tractor and Bush hog	<u>\$50,000</u>
TOTAL	\$405,000

This equipment is used daily in the operation, maintenance, and construction of the wastewater collection system specifically to meet the EPA CMOM Requirements. This equipment will support the new CMOM program; therefore, there is no equipment being removed because of this purchase.

This purchase will be funded by the previously approved Equipment Lease Purchase under Ordinance 16-18.

A motion by Councilman Chapman seconded by Councilman Buck Roberts carried unanimously (8-0) to approve the purchase of used vehicles and equipment for the Wastewater Department in the amount of \$405,000.

REQUEST CONSIDERATION OF RESOLUTION 17-02 TO RENEW AN INTER-GOVERNMENTAL AGREEMENT WITH ANDERSON COUNTY REGARDING A CONSOLIDATED REAL AND PERSONAL PROPERTY TAX COLLECTION SYSTEM

City Manager, Linda McConnell said the City of Anderson and the Anderson County entered into an agreement in 2007 for the collection by the County of the real and personal property taxes from the City's taxpayers. The agreement was extended for an additional 5 years by resolution of the City Council dated April 09, 2012. The County has presented an agreement to extend the prior agreement until June 30, 2022.

The agreement provides for an efficient simple cost-saving consolidated tax collection system for the citizens.

A motion by Council Member Thompson seconded by Councilman Laughridge carried unanimously (8-0) to approve Resolution 17-02 to renew an Inter-Governmental Agreement with Anderson County regarding a consolidated real and personal property tax collection system.

ADMINISTRATIVE BRIEFING

QUARTERLY REPORTS

City Manager, Linda McConnell asked Council to review the Quarterly Progress Report included in the Council Packet.

UPCOMING EVENTS

City Manager, Linda McConnell, reminded Council of the following upcoming events and all meetings in July 2017.

July 12th – Dog Park Dedication

July 18th – Sounds in the Park – CWP

July 21st – Movie Night in CWP – Rogue One

EXECUTIVE SESSION

A motion by Councilman Buck Roberts seconded by Councilman Chapman carried unanimously (8-0) to move into Executive Session to discuss Section 30-4-70(a)(2) – Discussion of negotiations incident to proposed contractual arrangements and proposed sale of property owned by the City of Anderson located at 128 East Whitner Street.

A motion by Council Member Thompson seconded by Councilman Laughridge carried unanimously (8-0) to move out of Executive Session.

No action was taken.

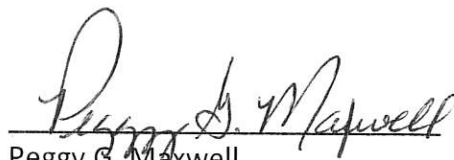
ADJOURNMENT

A motion by Councilman Newton seconded by Councilman John Roberts carried unanimously (8-0) to adjourn.

ATTEST:



Terence V. Roberts
Mayor



Peggy G. Maxwell
City Clerk Treasurer