

Regular Meeting
September 25, 2017

The regular meeting of City Council was held this date in City Hall Council Chambers at 6:00 pm. In attendance were Mayor Terence Roberts, Mayor Pro-Tem John Roberts, Council Members Thompson, Buck Roberts, Stewart, Laughridge, Harbin and Newton. Councilman Chapman was not present. Also in attendance were City Manager, Linda McConnell; Assistant City Manager, David McCuen; Assistant Finance Director, Margot Martin; City Attorney, Frankie McClain; Police Chief, Jim Stewart; Fire Chief, Randy Bratcher; Stormwater Manager, Adam Cromer; Utilities Director, Jeff Caldwell; and Planning Director, Maurice McKenzie. The invocation was given by Councilman Stewart with respects to the flag by Council Member Thompson.

SPECIAL RECOGNITIONS

Police Department
Sergeant Jamie Brock
Corporal Matthew Anderson

Police Chief, Jim Stewart said Sergeant Jamie Brock became a Certified Law Enforcement Officer on October 8, 2010 and was awarded the Good Conduct Medal in 2012. Sergeant Brock was promoted to Corporal on July 28, 2014 and is a Certified Field Training Officer and has completed First Line supervision. He enjoys serving the citizens of Anderson, and takes great pride in his department and his fellow officers. Despite the many challenges in the profession, he continually strives to become an exemplary officer through the leadership and guidance of his superior officers. Sergeant Brock will serve on the COPS team as a Traffic Sergeant.

Corporal Matthew Anderson has been with the Anderson City Police Department since 2012. He has his Bachelor's degree and Master's Degree in Criminology from Appalachian State University, and is currently assigned to our Criminal Investigation Division where he specializes in White Collar Crimes.

Chief Stewart pinned and swore-in Sergeant Jamie Brock and Corporal Matthew Anderson.

Fire Department
Chief Randy Bratcher
Assistant Chief Michael Guest
Assistant Chief Adam Zenoni
Battalion Chief Ron Branyon
Battalion Chief Jamie Parnell
Captain Joey Burdette
Lieutenant Ryan Herring
Lieutenant Michael Hobbs
Sergeant Richie Earle
Engineer Dusty Morgan
Engineer Reese Shaw

Mayor Terence Roberts said Chief Randy Bratcher has been with the Anderson City Fire Department since 1983. During his tenure at the City of Anderson Fire Department, Chief Bratcher was promoted to Engineer in 1995 and later served as Sergeant, Lieutenant, Captain and Battalion Chief before being promoted to Assistant Chief in 2010. He served as Interim Fire Chief from April 2016 until his appointment as Fire Chief in March, 2017. He has also served as a South Carolina Fire Academy Instructor, Chief of the Williford Volunteer Fire Department, Assistant Coordinator of the Technical Rescue Team, a member of the Anderson County Haz Mat Team and as Project Director of the Anderson sponsored Upstate Incident Management Team. In 2016, Chief Bratcher was instrumental in leading the City of Anderson to improve its Insurance Services Office Inc. (ISO) rating from a class 2 to a class 1 rating indicating improvements in the overall efficiency of the fire department.

Mayor Roberts swore-in Fire Chief Randy Bratcher. Chief Bratcher was pinned by his wife, Miriam Bratcher.

Fire Chief, Randy Bratcher said Assistant Chief Michael Guest has been with the Anderson City Fire Department since 1995. He started the fire service as a volunteer with Honea Path Fire Department in 1988. Assistant Chief Michael Guest graduated Greenville Technical College with an Associate Degree in Public Service in 1994, The University of Memphis Magna Cum Laude with a Bachelor's Degree in Fire Prevention Technology and Bachelor's Degree in Fire Administration in 2003, Columbia Southern University with a Master's Degree in Public Administration in 2015, and Texas A&M University with a Degree in Fire Service Chief Executive Officer in 2016. He will be responsible for training and education.

Assistant Chief Adam Zenoni has been with the Anderson City Fire Department since 1993. He started the fire service as a volunteer with the Anderson County Fire Department Station 11 in 1987. Assistant Chief Adam Zenoni graduated Columbia Southern University with an Associate's Degree in Fire Science. He was promoted through the ranks of Engineer, Sergeant, Lieutenant, Captain, and then Battalion Chief in 2015. Assistant Chief Zenoni is a member of the Upstate Incident Management Team and serves as Assistant Coordinator of the Anderson Technical Rescue Team. He will be responsible for Operations.

Battalion Chief Ron Branyon has been with the Anderson City Fire Department since 2002. He started the fire service as a volunteer with Flat Rock Bowen Fire Department in 1996. He was promoted to Engineer in 2008, making it through the ranks of Sergeant, Lieutenant, and then Captain in 2015. He has been a reserve police officer with the Anderson City Police Department since 2013. He serves as Coordinator for the Anderson City Arson Task Force.

Battalion Chief Jamie Parnell has been with the Anderson City Fire Department since 2001. He started the fire service as a volunteer with Craytonville in 1990. Battalion Chief Parnell graduated Belton-Honea Path High in 1991 and Clemson University with BS degree in 1995. He was promoted to Engineer in 2004, Sergeant in 2008, Lieutenant in 2009, and Captain in 2010.

Captain Joey Burdette has been with the Anderson City Fire Department since 2002. He is a 1998 graduate of Westside High School. He was promoted to Engineer in 2007, Sergeant in 2010, and Lieutenant in 2011.

Lieutenant Ryan Herring has been with the Anderson City Fire Department since 2004. He is a graduate of Westside High School. He was promoted to Engineer in 2012 and then to Sergeant in 2015. He is the Coordinator of the Anderson Technical Rescue Team.

Lieutenant Michael Hobbs has been with the Anderson City Fire Department since 2002. He has previous firefighting experience with Flat Rock Bowen Volunteer Fire Department where he previously served as Chief for 10 years. He was promoted to Engineer in 2010 and then to Sergeant in 2016. He is a 2000 graduate of Crescent High School.

Sergeant Richie Earle has been with the Anderson City Fire Department since 2011. He was promoted to Engineer in 2014. He has previous firefighting experience with Center Rock Volunteer Fire Department. Sergeant Richie Earle serves as a member of the AFD Honor Guard.

Engineer Dusty Morgan first came to work with the Anderson City Fire Department in 2007 when he worked until 2013. He returned in 2016. He is a graduate of Crescent High School. He started the fire service as an Explorer at the Anderson City Fire Department in 2003. He serves as a member of the Upstate Incident Management Team.

Engineer Reese Shaw has been with the Anderson City Fire Department since 2012. He is a 2007 graduate of Crescent High School. He started the fire service as a volunteer with Starr Fire Department in 2002. Engineer Reese Shaw serves as a member of the AFD Honor Guard.

They were all pinned by Fire Chief, Randy Bratcher.

SWEARING-IN CEREMONY
Firefighter Gabriel Walker

Fire Chief, Randy Bratcher said Firefighter Gabriel Walker graduated from Belton Honea Path High School in 2003. He has been a member of the Honea Path Fire EMS since 1999. He began his career in the fire service in 2005. Firefighter Walker has been employed with the Anderson City Fire Department since January 2017. Gabriel has successfully completed his probationary period with the Anderson City Fire Department and is qualified to be a firefighter.

Chief Bratcher swore-in and pinned Firefighter Gabriel Walker, along with the swearing-in of Engineer Reese Shaw and Engineer Dusty Morgan.

APPROVAL OF MINUTES

A motion by Councilman Newton seconded by Councilman Buck Roberts carried unanimously (8-0) to approve the minutes of the August 28, 2017 meeting as presented.

REQUEST CONSIDERATION OF A CONTRACT WITH WOOLPERT FOR SMS4 COMPLIANCE AND
DEVELOPMENT OF TOTAL MAXIMUM DAILY LIMIT (TMDL) IMPLEMENTATION PLANS

City Manager, Linda McConnell said the City of Anderson has a permit from the SC Department of Health and Environmental Control (DHEC). This permit (South Carolina NPDES General Permit for Stormwater Discharges from Regulated Small Municipal Storm Sewer Systems (SMS4), regulates the stormwater discharge into the City's drainage basins. The purpose of the TMDL (Total Maximum Daily Load) monitoring requirements is to improve water quality conditions in the drainage basins as per the requirements in the DHEC permit.

Stormwater Manager, Adam Cromer said as per DHEC regulations, in 2014, the City developed TMDL monitoring and assessment plans for the Rocky River and Big Generostee Creek watersheds. The plans provide in-stream monitoring strategies to characterize the quality and quantity of stormwater discharges, and are designed to evaluate improvement plans for identified pollutants. For the past two years, the City has conducted in-stream monitoring of stormwater runoff in the Rocky River and Big Generostee Creek watersheds. The plan and the implementation of the plan means that the City must continue sampling stormwater runoff during storm events and dry weather conditions throughout the year.

This year is continuation of the TMDL monitoring and implementation. Woolpert, Inc. has assisted previously with these regulatory requirements. Woolpert, Inc. was selected during the RFQ process for on-call engineering services. The proposed contract is in the amount of \$29,000. The scope of services below will meet SCDHEC permit requirements and also the federally

mandated component of the City's stormwater program.

The City is required to report on the progress of its TMDL monitoring and assessment program annually to DHEC. The scope of services for this project include:

1. The continued collection and analysis of grab samples collected from two predetermined locations: at the confluence of Cox Creek and Bailey Creek in the Rocky River watershed, and near the confluence of Whitner Creek and Dye Creek in the Big Generostee Creek watershed (joint project/shared costs with Anderson County),
2. Maintenance of instruments, telemetry, turbidity and pressure transducer sensors at the Cox Creek monitoring station (joint project/shared costs with Anderson County),
3. The development of TMDL Implementation Plans for the two TMDL watersheds to meet minimum DHEC requirements,
4. Assistance with the SMS4 annual report and NPDES General Permit reapplication.

The Stormwater Utility will fund this contract. The fund has a budget of \$1,086,240, with a capital expenditure component of \$430,000.

The staff recommends approval of the Professional Services Agreement with Woolpert, Inc. in the amount of \$29,000.

A motion by Councilman Harbin seconded by Council Member Thompson carried unanimously (8-0) to approve a contract with Woolpert for SMS4 Compliance and development of Total Maximum Daily Limit (TMDL) Implementation Plans in the amount of \$29,000.

REQUEST CONSIDERATION OF A LINEN CONTRACT WITH ALSCO FOR THE DETENTION CENTER

City Manager, Linda McConnell said the Detention Center must provide for the weekly supply of clean linens (sheets) for inmates. The City advertised for requests for proposals. The specifications included the consideration of the average daily population of the Detention Center at 100-110 inmates. The inmate population can trend upward or downward depending on various factors. The vendor must be reasonably flexible to adjust the weekly sheet count depending on changes to the inmate population and/or needs of the detention center.

Police Chief, Jim Stewart said only one response was received. ALSCO was the sole bidder. ALSCO has been the linen provider for more than 10 years. The projected cost for FY17 was \$14,136 and the actual cost was \$11,153.44. The proposed contract price shows per sheet a \$0.10 reduction in sheet cleaning; no change in inventory maintenance; a reduction of \$0.79 in replacement costs; five percent reduction in service charge. The cost projected for FY18 will be \$12,433.

The vendor will ensure that it is laundered in a sanitary fashion meeting all DHEC standards, and any standards required by federal, state or local laws and regulations.

This cost is included in the Detention center budget.

The Detention Center administration and City Attorney have reviewed the contract and recommend approval of the linen service contract with ALSCO per the contract specifications in an amount estimated to be \$12,433 for the one-year period.

A motion by Councilman Laughridge seconded by Mayor Pro-Tem Roberts carried unanimously (8-0) to approve a linen contract with ALSCO for the Detention Center in the amount of \$12,433 for a one-year period.

REQUEST CONSIDERATION OF AN ENGINEERING CONTRACT WITH ALLIANCE CONSULTING ENGINEERS FOR THE HERITAGE CORRIDOR GRANT PROJECT "UNDER THE BRIDGE"

City Manager, Linda McConnell asked Council to continue this request to another meeting.

REQUEST CONSIDERATION OF A RESOLUTION 17-04 AUTHORIZING THE CITY TO APPLY FOR A MUNICIPAL ASSOCIATION OF SOUTH CAROLINA HOMETOWN ECONOMIC DEVELOPMENT GRANT

City Manager, Linda McConnell said the revitalization of downtown began with a 1996 Vision Plan that established the need for public improvements to serve as catalyst for private investment and reinvestment. In 2001 the plan was updated that solidified the need for public improvements and introduced new plans and programs to foster the revitalization efforts. In 2007 a Retail Market Study was conducted that defined our trade market area; the income, demographics and consumer expenditures were analyzed to determine potential opportunities for retail. In 2013 a Business Recruitment and Redevelopment Plan was prepared that identified development opportunities and recommendations for strengthening our recruitment and retention efforts. Many of the recommendations have been implemented however, a site-specific development plan has not.

The Municipal Association of South Carolina (MASC) has grant funding available for economic development projects in the form of "Hometown Economic Development Grants." The staff wishes to submit this grant proposal for a Development Plan that guides future development and use of property in the downtown area.

To facilitate due diligence of developers in determining site appropriateness and to identify sites for specific uses. This helps indicate the use is acceptable, is encouraged and is a positive

intention to develop the property. This speeds up the process in many ways such as determining demand for the development, the will of landowners and overcoming any physical constraints on development. The Development Plan will provide the framework and recommendations to cultivate a more thriving residential and business community.

The approximate cost of a Downtown Development Plan is \$50,000. The maximum individual grant award is \$25,000 with a 15% match required (\$3,750). This commitment for match funding is a preliminary step necessary for the grant application process. The match funds and any additional funding for the total project will come from the Economic Development Fund and/or other partners.

Staff recommends approval of this resolution of support for the Hometown Economic Development Grant proposal in the amount of \$25,000 and required match to develop a Downtown Development Master Plan.

A motion by Council Member Thompson seconded by Councilman Laughridge carried unanimously (8-0) to approve Resolution 17-04 authoring the City to apply for a Municipal Association of South Carolina Hometown Economic Development Grant in the amount of \$25,000 with a 15% required match of \$3,750 to develop a Downtown Development Master Plan.

REQUEST CONSIDERATION TO PURCHASE VEHICLES FOR THE POLICE DEPARTMENT

Police Chief, Jim Stewart said the Police Department is requesting the purchase of the following vehicles and equipment:

- A.** Nine (9) State contracted 2018 Dodge Chargers, Performance Dodge (Clinton, NC) at a cost of \$23,145/vehicle.

The total installation costs for the (9) 2018 Dodge Chargers with emergency equipment included (lights, siren, cages, console, window guards, and reinstallation of City of Anderson Police Department's existing radio from previous vehicles) are as follows:

- Tri County – Holly Hill SC \$3,462.78 per vehicle
- West Chatham – Columbia, SC \$3,783 per vehicle
- Tra-Fx Public Safety Supply – North Charleston, SC \$3,635 per vehicle
- Dana Safety Supply – Columbia, SC \$3,991 per vehicle

The police department would also request your approval for purchase of (9) Watch Guard digital recording systems for purchase in the new Dodge Charger patrol vehicles. Quotes were obtained from the vendors listed below. The total costs for the camera are as follows:

- Watchguard - \$2,030 per vehicle (Allen, TX) (DVD)
- 10-8 Video - \$1,995 per vehicle (Fayetteville, TN) (digital)

- Mobile Vision - \$4,611 per vehicle (Rockaway, NJ) (digital)

Recommendation: Purchase of 9 Dodge Chargers from Performance Dodge with equipment purchased and installed from Tri County, and purchase of cameras from Watchguard.

- B.** The state contract police equipped SUV is a 2018 Ford Interceptor, Vic Bailey (Spartanburg, SC) priced at \$26,999.

The total cost of installation of emergency equipment for the 2018 Ford Interceptor SUV is the following:

- Tri County – Holly Hill SC \$2,656.56; \$29,655.56 total
- West Chatham – Columbia, SC \$2,772.14; \$29,771.14 total
- Tra-Fx Public Safety Supply – North Charleston, SC 3,199.18; \$30,198.18 total

Recommendation: Purchase of 2018 Ford Interceptor SUV from Vic Bailey with equipment purchased and installed from Tri County.

- C.** The vehicle recommended for Special Operations is a 2018 Dodge Ram Extended Cab 4x2, Cooper Motor Company (Clinton, SC) state contract priced at \$23,414.

The total cost of installation of emergency equipment for the 2018 Dodge Ram is the following:

- Tri County – Holly Hill SC \$2,521; \$25,935 total
- West Chatham – Columbia, SC \$1,817.85; \$25,231.85 total
- Tra-Fx Public Safety Supply – North Charleston, SC 2,735.28; \$26,149.28 total

Recommendation: Purchase of 2018 Dodge Ram Extended Cab 4x2 truck from Cooper Motor Company with emergency equipment purchased and installed by West Chatham.

These vehicles will be replacement vehicles, with the previously numbered vehicle being placed for auction.

Capital Equipment Fund will fund the vehicles.

A motion by Councilman Harbin seconded by Council Member Thompson carried unanimously (8-0) to approve the purchase of (9) Dodge Chargers from Performance Dodge in the amount of \$208,305. Emergency equipment with installation from Tri County Outfitters in the amount of \$31,165. Dash camera from Watchguard in the amount of \$18,270. Ford Interceptor SUV from Vic Bailey with emergency equipment and installation in the amount of \$29,655.56. Dodge Ram from Cooper Motor Company with emergency equipment and installation in the amount of \$25,231.85. The total cost is \$312,627.43.

REQUEST CONSIDERATION OF A DESIGN, BIDDING, AND CONSTRUCTION SERVICES CONTRACT
FOR THE CLUB DRIVE WATERLINE REPLACEMENTS PROJECT

Utilities Director, Jeff Caldwell said the Water System Master Plan and a long-range capital plan was adopted in 2011 (updated in 2016) to address needed improvements to the City's water distribution system. This plan is required in order to meet our system goals of (1) providing the highest quality of water possible, (2) providing adequate water pressures, (3) providing ample fire protection, (4) supporting economic development, (5) preparing for future growth and (6) reducing customer complaints. The Club Drive Area project was identified for FY18 budget year.

This project includes portions of Glenwood Avenue, Laurel Avenue, Club Drive, Starkes Street and Jackson Street.

The engineering proposal includes design of the improvements, bidding services, and construction administration services to complete the project. The overall project budget is estimated at \$680,000 which includes a 20% contingency. Hulsey McCormick & Wallace, Inc. is the firm selected through the RFP process for water system projects.

Moving forward with this project helps the City meet several of the water quality goals above.

The Water Operations Budget designated funds for this project.

A motion by Councilman Laughridge seconded by Mayor Pro-Tem John Roberts carried unanimously (8-0) to approve an engineering contract with Hulsey McCormick & Wallace, Inc. in the amount of \$60,000 for the Club Drive waterline replacements project.

REQUEST CONSIDERATION OF A REFERRAL TO THE PLANNING COMMISSION A PETITION TO
REZONE 1226 SPRINGDALE ROAD FROM R-15, SINGLE FAMILY RESIDENTIAL TO RM-18, MULTI-
FAMILY RESIDENTIAL

Planning Director, Maurice McKenzie said Anderson University requests to rezone the subject property from R-15, Single-Family Residential to RM-18, Multi-Family Residential, in order to convert the single-family dwelling to their business office. This property has been in the ownership of Anderson University since 1997 and has been used primarily for student housing and university-related housing. Since the existing zoning primarily allows for single-family dwellings only, the RM-18 zoning is requested because it permits university-related uses. The Planning Commission is scheduled to meet October 3, 2017.

A motion by Councilman Stewart seconded by Councilman Laughridge carried unanimously (8-0) to refer to the Planning Commission a petition to rezone 1226 Springdale Road from R-15, Single-Family Residential to RM-18, Multi-Family Residential.

REQUEST CONSIDERATION OF AN APPOINTMENT TO THE PLANNING COMMISSION

City Manager, Linda McConnell said according to the Planning Commission's by-laws, each City Council member is responsible for appointing a representative to the Commission. Members do not have to live within the Seat of the Council member, but must be a city resident. Currently, there is a position available for Seat 4 (Stewart).

Councilman Stewart recommends that Herbert Ervin, of 709 Salem Street (within Seat 4), be appointed to the Planning Commission. Mr. Ervin is active in the Eastside Concerned Citizens group and was a former employee in the City's Building Department.

This appointment allows citizens an opportunity to be a part of the City's governing process and for the City to benefit from citizen representation.

A motion by Council Member Thompson seconded by Councilman Buck Roberts carried unanimously (8-0) to appoint Herbert Ervin to the Planning Commission.

REQUEST FIRST READING OF ORDINANCE 17-09 REGARDING THE SALE OF CITY OWNED PROPERTY LOCATED AT 129 EAST WHITNER STREET

City Manager, Linda McConnell said the City of Anderson agreed to enter into a contract to sell 129 East Whitner Street to Peach Properties, Inc. for the sum of \$260,000.

Pursuant to the Procurement Code for the City of Anderson, the City of Anderson publicly advertised for requests for proposals to purchase the lot and building at 129 East Whitner Street. Based upon the proposals received the City Council has agreed to sell the property to Peach Properties, Inc. for the sum of \$260,000. The contract provides that the City of Anderson will retain a first right of refusal for a period of 20 years.

The sale of the property will benefit the City of Anderson because the intended use as a Groucho's restaurant will enhance the activity base of the Central Business District in a way that meets a desired niche for downtown. In addition, the property will be returned to the tax books.

A motion by Council Member Thompson seconded by Councilman Harbin carried (7-1) with Councilman Stewart opposed to approve Ordinance 17-09 regarding the sale of City owned property located at 129 East Whitner Street in the amount of \$260,000 to Peach Properties, Inc.

ADMINISTRATIVE BRIEFING

UPCOMING EVENTS

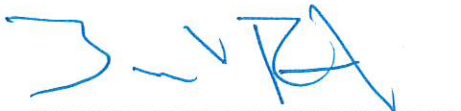
City Manager, Linda McConnell, reminded Council of the following upcoming events and all meetings in September & October 2017.

September 26th – Southeast Anderson Task Force
October 3rd – ABC – A Better Community Meeting
October 3rd – Fresh Taste – Carolina Wren Park
November 5th – Veteran’s Day Parade

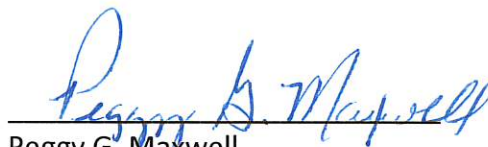
ADJOURNMENT

A motion by Councilman Newton seconded by Councilman Harbin carried unanimously (8-0) to adjourn.

ATTEST:



Terence V. Roberts
Mayor



Peggy G. Maxwell
City Clerk Treasurer