

Regular Meeting  
October 22, 2018

The regular meeting of City Council was held this date in City Hall Council Chambers at 6:00 pm. In attendance were Mayor Terence Roberts, Mayor Pro Tem Thompson, Council Members John Roberts, Chapman, Stewart, Laughridge, Harbin, Newton and Jeff Roberts. Also in attendance were City Manager, Linda McConnell; Assistant City Manager, David McCuen; Finance Director, Margot Martin; City Attorney, Frankie McClain; Fire Chief, Randy Bratcher; Public Work Director, Ken Mullinax; Economic Development Director, Kimberly Spears; Police Chief, Jim Stewart; and Parks and Recreation Director, Bobby Beville. The invocation was given by Mayor Terence Roberts and respect to the flag was given by Councilman Newton.

SPECIAL RECOGNITION  
Storm Responders

Assistant City Manager, David McCuen shared with Council what is involved in the preparation for major storms that might impact our area. City Staff prepare for response, recovery and mutual aid when our area is impacted.

Fire Chief, Randy Bratcher stated that the Fire Department, along with the Incident Management Team and Technical Rescue Team helps in evacuations in SC, NC, and GA. The teams also assist Management Operations in the affected areas by helping them get back the ability to managing on their own.

Public Works Director, Ken Mullinax stated that the Public Works Division focuses on debris management after a storm impacts the area. Trained City Employees work on removing debris from the roads so that Fire and Emergency agencies can pass through the area. Mr. Mullinax said employees are trained ahead of time in down power line safety, as well as equipment safety.

APPROVAL OF MINUTES

A motion by Mayor Pro Tem Thompson seconded by Councilman Newton carried unanimously (9-0) to approve the minutes of October 8, 2018 meeting as presented.

REQUEST SECOND READING OF ORDINANCE 18-15 TO ANNEX AND ZONE TO R-5, SINGLE-FAMILY RESIDENTIAL, 3.56 ACRES LOCATED AT 1912 EAST CALHOUN STREET

City Manager, Linda McConnell said the applicant proposes to annex the subject property in order to receive City services. The proposal is to construct 14 single-family houses and R-5, Single-Family Residential zoning is requested. The property is zoned R-M in the County, so this is considered a downzoning since multi-family dwellings are currently allowed but are not permitted in the City's R-5 district. Although the minimum lot size requirement for R-5 is 5,000 square feet, it is estimated that the lot sizes will average around 6,800 square feet in size. This property abuts two subdivisions that are inside the City limits – Cobblestone East and Cobblestone West. The lot sizes in both subdivisions are smaller than the proposed subdivision.

In addition to the annexation process, this development will also be subject to the City's subdivision guidelines and plat approval process, which will take place when official plans are submitted.

The Planning Commission unanimously recommended approval and the Council approved on First Reading at their October 8<sup>th</sup> meeting.

A motion by Councilman Chapman seconded by Councilman Stewart carried unanimously (9-0) to approve Ordinance 18-15 to annex and zone to R-5, Single-Family Residential, 3.56 acres located at 1912 East Calhoun Street on Second Reading.

REQUEST SECOND READING OF ORDINANCE 18-16 RELATING TO THE RECOVERY OF COLLECTION COSTS AS PART OF THE DELINQUENT DEBTS COLLECTED PURSUANT TO THE SETOFF DEBT COLLECTION ACT

City Manager, Linda McConnell said the MASC is requiring all prior participants to adopt a new ordinance with contextual changes needed for participants to stay compliant with the Setoff Debt Collection Act. In 2006, Council adopted Ordinance 06-24 authorizing the City of Anderson to utilize procedures outlined in the Setoff Debt Collection Act to collect delinquent debts and to contract with MASC to collect debt for the City of Anderson in accordance with the Setoff Debt Collection Act. The Setoff Debt program allows the City of Anderson to collect monies from delinquent debts by submitting a claim against a debtor's state tax refund. MASC compiles all of the information and sends to the SC Department of Revenue (DOR). The DOR reduces the debtor's state income tax refund by the debt amount owed plus a \$25 fee, which is collected in addition to the amount owed.

Continued use of the program will allow the City of Anderson to continue to recoup a portion of the internal costs relating to the collection of delinquent debt.

Finance Director, Margot Martin provided a follow up to the last Council meeting. There was a question about the bad debt in the amount of \$643,000. This amount is an accumulation of outstanding debt from FY 2012 to FY 2018. The average annual bad debt within utilities is \$101,000. In FY 2018, the bad debt was \$107,746, which is .52% of total revenues.

A motion by Councilman Harbin seconded by Councilman Laughridge carried unanimously (9-0) to approve Ordinance 18-16 relating to the recovery of collection costs as part of the delinquent debts collected pursuant to the Setoff Debt Collection Act on Second Reading.

#### REQUEST CONSIDERATION OF ACCOMMODATIONS TAX (ATAX) ADVISORY COMMITTEE RECOMMENDATIONS

Economic Development Director, Kimberly Spears said this year, the City received 33 applications for projects requesting ATAX Funds. The City's total to allocate this year is \$185,473.42. The total amount requested by these organizations was \$197,333.69

The Committee members fully understand the purpose of these dollars and judiciously studied how the City of Anderson and the applicants can best be served. The Committee analyzed the real tourism impact of each of the events and the recommendations are indicative of such. The Committee recommended continued emphasis on the data collection and reporting that supports tourism impact of projects or events funded through ATAX.

In making these recommendations, the Committee considered the applicant's tourism track record, data collection, and substantiation of advertising and promotion expenses, economic benefit, other funding sources, and ability to attract and/or sustain tourism. Another weighted factor was the geographic location where the ATAX dollars originated (within the City limits) and the likelihood of continuing to leverage those dollars within the City.

Based upon these criteria, and especially the ability to generate tourism, the ATAX Committee is recommending the distribution of \$168,333.69 to 29 projects/applicants. Remaining dollars (\$17,139.73) are recommended for carryover in anticipation of upcoming opportunities during the fiscal year.

As a reminder, the ATAX formula distributes the first \$25,000 to the City's General Fund plus an additional 5%. This equates to about \$30,000. Then 30% of the balance of the collections is used for advertising and promotion of tourism (i.e. CVB). Then 65% is allocated for tourism-related expenditures (as recommended by the ATAX Committee and approved by the City Council) to the various requesting organizations.

2018-2019 Accommodations Tax Applicants Distribution Spreadsheet

Applicant	Project	Total Attendance	Total Tourists	Amount Requested	Committee Approved 17-18	Committee Recommendation 18-19
Anderson Area YMCA	Midnight Flight Roadraces	4,500	1,300	\$4,000.00	\$4,000.00	\$4,000.00
Anderson Arts Center	Annual Tourism Projects	33,000	9,157	\$20,000.00	\$18,500.00	\$20,000.00
Anderson County Genealogy Research Center	Genealogy Research Marketing	-	-	\$500.00	\$0.00	\$500.00
Anderson County Museum	Promotion of Events & Exhibits	24,000	3,500	\$6,000.00	\$1,000.00	\$6,000.00
Anderson County Senior Citizens Prog.	Electric City Sectional Bridge Tourn.	525	200	\$1,000.00	\$1,000.00	\$1,000.00
Anderson CVB	American Bus Association	-	-	\$3,500.00	\$0.00	\$0.00
Anderson CVB	Annual Advertising	-	-	\$10,000.00	\$0.00	\$15,000.00
Anderson CVB	Marketing	-	-	\$10,000.00	\$0.00	\$15,000.00
Anderson CVB	Landmark Conference	100	100	\$12,000.00	\$0.00	\$2,000.00
Anderson CVB	Travel South	-	-	\$3,000.00	\$0.00	\$0.00
Anderson University	Homecoming Weekend	2,000	800	\$10,000.00	\$0.00	\$5,000.00
Anderson University	A Class Act- Folles to Go program	5,500	3,500	\$2,000.00	\$2,000.00	\$2,000.00
Anderson Lights of Hope	Anderson Christmas Lights	50,000	30,000	\$10,000.00	\$0.00	\$2,475.00
Belton Tennis Association	Palmetto Championship Tournament	3,700	3,300	\$3,500.00	\$0.00	\$4,025.00
Cavaller Athletic Program	2019 Football Season	3,500	1,500	\$7,500.00	\$0.00	\$0.00
City of Anderson	Movie Nights In CWP	3,000	150	\$2,500.00	\$2,500.00	\$2,500.00
City of Anderson	Holiday Ice	7,000	2,500	\$6,500.00	\$6,500.00	\$6,500.00
City of Anderson	FreshTaste	3,000	1,000	\$5,000.00	\$5,000.00	\$5,000.00
City of Anderson	Hospitality Program	244,100	244,100	\$13,000.00	\$12,000.00	\$13,000.00
City of Anderson	Shakespeare in the Park	1,500	500	\$4,000.00	\$4,000.00	\$4,000.00
Electric City Playhouse	Marketing Budget for 34th Season	4,800	1,530	\$3,000.00	\$2,000.00	\$3,000.00
Electric City Quilt Guild	2019 Quilt Show Promotion Plan	1,000	290	\$1,000.00	\$0.00	\$1,000.00
Foothills Alliance	Pieces of the Season Luncheon	450	250	\$1,000.00	\$500.00	\$0.00
GAMAC	Concert Season	8,000	2,400	\$3,000.00	\$3,000.00	\$3,000.00
Main Street Program of Anderson	Block Party	35,350	417	\$10,000.00	\$8,000.00	\$10,000.00
Main Street Program of Anderson	Day B-4 Fathers Day Car Show	13,945	265	\$5,000.00	\$5,000.00	\$5,000.00
Main Street Program of Anderson	Holiday Walk & Tree Lighting	3,800	100	\$4,000.00	\$3,000.00	\$4,000.00
Main Street Program of Anderson	Regional Advertising	6,797	4,389	\$15,000.00	\$13,382.32	\$15,000.00
Meals on Wheels - Anderson	Hartwell Lake Poker Run	350	150	\$1,000.00	\$1,000.00	\$1,000.00
Oconee Conservatory of Fine Arts	UHQT Promotion Plan	-	-	\$1,333.69	\$1,000.00	\$1,333.69
SC High School Soccer Coaches Association	North South High School All Star Game	250	188	\$3,000.00	\$2,000.00	\$3,000.00
The Market Theatre Company	Into the Woods In the Park	2,800	800	\$4,000.00	\$0.00	\$4,000.00
The Market Theatre Company	2019 Season	4,000	600	\$12,000.00	\$7,000.00	\$10,000.00
						\$168,333.69

Total amount requested (33 applications):	\$197,333.69		
Amount received in 17/18 for distribution including interest:	\$158,857.78		
Amount carried forward*:	\$26,615.64		Carryover: \$17,139.73
Total amount available for 18/19 distribution:	\$185,473.42		

The staff concurs with these recommendations and thanks the Committee for their time, innovation, and genuine interest in allocating these dollars appropriately. Committee members are Rebekah Peurifoy, Cindy Suttles, John Doolittle, Shelton Pace, Vicki Culler, Summer Fredette and Reggie Hawthorne.

A motion by Mayor Pro Tem Thompson seconded by Councilman Laughridge carried unanimously (9-0) to approve Accommodations Tax (ATAX) Advisory Committee recommendations in the amount of \$168,333.69.

## REQUEST CONSIDERATION OF CAPITAL EQUIPMENT PURCHASE FOR PUBLIC WORKS DIVISION

Public Works Director, Ken Mullinax requests approval of \$62,850 to purchase a tractor for the Public Works Division.

Sanitation has a 2006 Case 570 MXT tractor that needs the transmission repaired at a cost of approximately \$13,100. The hours on the tractor (14,734) exceed the service life of the complete tractor. Due to the cost of the transmission repair, and the excess hours on the engine, staff recommends that the City purchase a new tractor. Old Stone Tractor, located in Anderson, SC, is the state contract vendor. There is a 36-month warranty on new tractor.

The tractor will be used daily by the trash crews to remove debris throughout the city.

The Capital Equipment Fund will purchase the tractor.

Staff recommends approval of \$62,850 to purchase the tractor from Old Stone Tractor.

A motion by Councilman Jeff Roberts seconded by Councilman Chapman carried unanimously (9-0) to approve the purchase of a tractor from Old Stone Tractor in the amount of \$62,850 for the Public Works Division.

## REQUEST CONSIDERATION TO PURCHASE AN INTERCOM SYSTEM FOR THE DETENTION CENTER

Police Chief, Jim Stewart said the current intercom system was installed in 2006 and is nearing the end of its useful life. The Detention Center is under service contract for repairs with Georgia Detention. The service provider recommends replacement due to the fact of age of equipment and costly repairs required to the current type system; this will include a service contract at existing price. Scope of work includes replacement of the "school house" type system located on the city side of jail. This would also replace the aiphone system mounted in the console to create a single intercom system and provide expandability to include adding intercoms later, and the ability to integrate locking system into the computer display as well. This is putting all the intercoms on a non-touch computer system (using mouse). This system can also be easily updated to include jail locking controls in the future. Also replaces all intercoms inside cells with new back box and speaker compatible with new system.

The new intercom system will meet the minimum standards as outlined by the South Carolina Department of Corrections.

The new intercom system will be funded by the Detention Division Budget.

The City of Anderson Police Department requests that the bid of \$34,074.55 for the replacement of intercom system be approved by Georgia Detention.

A motion by Councilman Laughridge seconded by Mayor Pro Tem Thompson carried unanimously (9-0) to approve the purchase of an intercom system for the Detention Center in the amount of \$34,074.55 from Georgia Detention.

REQUEST CONSIDERATION TO PURCHASE A VEHICLE FOR THE LAW ENFORCEMENT VICTIM  
ADVOCATE GRANT

Police Chief, Jim Stewart said on October 1, 2018 the Anderson Police Department was awarded a law enforcement victim advocate grant for \$124,095.00 from the South Carolina Attorney General's Office. Included in the grant award was equipment to include the purchase of a law enforcement vehicle.

The purchase of the Dodge Grand Caravan, SE will allow the minivan grant funded vehicle to help victims relocate to safe housing. It will also be driven daily to provide victim assistance, services/referrals and to training sessions.

The vehicle will be purchased under state contract with Santee Automotive in Manning, South Carolina. The total cost of the vehicle will be \$22,211. The South Carolina Department of Public Safety will provide \$22,211.

A motion by Councilman Stewart seconded by Councilman Newton carried unanimously (9-0) to approve the purchase of a Dodge Grand Caravan, SE in the amount of \$22,211 from Santee Automotive for the Law Enforcement Victim Advocate.

REQUEST CONSIDERATION OF CAPITAL EQUIPMENT PURCHASES FOR POLICE DEPARTMENT

Police Chief, Jim Stewart said the Police Department is requesting to purchase the following vehicles and equipment:

- A.** Seven (7) state contracted 2019 Dodge Chargers (V-6), Performance Dodge (Clinton, NC) at a cost of \$161,490 plus outfitting for total of \$206,548.93.

The total installation cost for the (7) 2019 Dodge Chargers with emergency equipment included (lights, siren, cages, console, window guards, and reinstallation of City of Anderson Police Department's existing radio from previous vehicles) are as follows:

- Tri County – Holly Hill SC \$4,356.99 per vehicle, total \$ 30,498.93.
- West Chatham – Columbia, SC \$5,185.82 per vehicle.
- Dana Safety Supply Columbia, SC \$4,781.66 per vehicle.
- Global Public Safety, Roebuck, SC \$4,701.76 per vehicle.

The police department also request your approval for purchase of (7) Watch Guard digital recording systems for purchase in the new Dodge Charger patrol vehicles. Quotes were obtained from the following vendors. The total costs for the camera are as follows

- Watchguard - \$2,080 per vehicle (DVD), total \$14,560.
- Digital Ally - \$2,655.00 per vehicle (digital).
- 10-8 Video - \$2004.95 per vehicle (digital).
- Mobile Vision - \$4,539.50 per vehicle (digital).

**B.** One (1) state contracted 2019 Dodge Charger, with detective package, Performance Dodge (Clinton, NC) at cost of \$24,260.

**C.** Two (2) state contracted 2019 Chevrolet Silverado 1500 trucks, Love Chevrolet, Columbia, SC. The total cost not to exceed \$24,770.00. Total for (2) trucks would not exceed \$49,540.00 plus outfitting for total of \$ 53,429.20.

The total cost of installation of emergency equipment for the 2019 Chevrolet Silverados are as follows:

- Tri County – Holly Hill SC \$2,102.79 per vehicle.
- West Chatham – Columbia, SC \$1,944.60 per vehicle, total \$3,889.20.
- Dana Safety Supply – Columbia, SC 4,038.60 per vehicle.
- Global Public Safety – Roebuck, SC 2,888.18 per vehicle.

**D.** One (1) state contract police equipped 2019 Ford Interceptor SUV from Vic Bailey in Spartanburg, SC. The department recommends for purchase the Ford Interceptor SUV for a K-9 vehicle. The total cost \$29,631.00 plus outfitting for total of \$39,477.35.

The total cost of installation of emergency equipment for the 2019 Ford Interceptor SUV are as follows:

- Tri County – Holly Hill SC \$9,846.35 per vehicle;
- West Chatham – Columbia, SC \$9,546.43 per vehicle;
- Dana Safety Supply – Columbia, SC \$9,932.25 per vehicle;
- Global Public Safety – Roebuck, SC \$10,675.55 per vehicle;

**E.** One (1) state contracted transport van 2019 Ford Transit Van W22 from Vic Bailey in Spartanburg, SC. This vehicle will provide adequate storage and passenger space for transports for the detention center. The vehicle totals \$24,928.00. The public works department will install the previous transport cage and emergency equipment estimated at \$1,000. Total cost \$25,928.00.

These will be replacement vehicles, with the previously numbered vehicle being placed for auction.

These capital purchases will enhance our fleet of emergency vehicles.

The purchase of the vehicles and equipment will be funded by the following:

E share Funds: Purchase of (7) 2019 Dodge Chargers \$206,548.93

Capital funds: Purchase of (1) Dodge charger \$ 24,260  
(2) 2019 Chevrolet Trucks \$53,429.20  
(1) 2019 Ford Interceptor K-9 \$39,477.35  
(1) 2019 Ford Transit Van \$ 25,928

Total cost from Capital Equipment Funding is \$143,094.55.

A motion by Councilman Chapman seconded by Councilman Laughridge carried unanimously (9-0) to approve the purchase vehicles and equipment for the Police Department. E-Share account will fund \$206,548.93. The Capital Replacement Fund will fund \$143,094.55.

#### REQUEST CONSIDERATION TO PURCHASE A VEHICLE FOR TRAFFIC SAFETY ENFORCEMENT GRANT

Police Chief, Jim Stewart said on October 1, 2018 the Anderson Police Department was awarded a Law Enforcement Traffic Safety Grant for \$126,728. The grant includes for a vehicle from the South Carolina Department of Public Safety for \$23,987.

The purchase of the 2019 Ford Interceptor will be used strictly for Traffic Enforcement.

The vehicle will be purchased under the state contract with Benson Ford in Easley, SC. The total cost of the vehicle will be \$24,487.

A motion by Councilman Harbin seconded by Mayor Pro Tem Thompson carried unanimously (9-0) to approve the purchase of a 2019 Ford Interceptor from Benson Ford in the amount of \$24,487 for Traffic Enforcement.



REQUEST CONSIDERATION TO PURCHASE REPLACEMENT FIRE PROTECTION SYSTEM FOR THE RECREATION CENTER

Parks and Recreation Director, Bobby Beville said the fire protection system at the Rec Center is an analog system which has reached the end of its useful life. Parts are no longer made for the current system.

The fire protection system monitors areas within the building 24 hours a day, notifies the monitoring company if there is a drop-in pressure in the sprinkler system, if a smoke detector is tripped or heat sensors in the duct work are activated. The monitoring company notifies dispatch who contacts the Fire Department. The system is required by the National Fire Protection Association and the City of Anderson's local code. (Sec. 46-201) The City adopted the Standard Fire Prevention Code for the purpose of prescribing regulations governing conditions hazardous to life and property from fire. Section 907.8.5 requires the building owner to be responsible to maintain the fire and life safety system in an operable condition at all times.

Cintas Fire Protection submitted a quote of \$20,218.72 for the following:

Replace Fire Alarm Panel	Replace All Pull Stations
Replace All Smoke Detectors	Replace Monitor Modules
Replace All Control Relays	Add 12V 7 Amp Batteries
Replace All Duct Detectors	Replace Emergency Evac System
Labor	

This system is a digital system and replaces the analog dialer system. The current pull stations, smoke and duct detectors will not work with the new system.

This system would provide the latest technology to protect lives and City property.

The fire protection system will be funded by the Hospitality Fund

The Fire Chief and staff recommend awarding the contract to Cintas as a sole source in the amount of \$20,218.72. The Fire Chief recommends having all the City's fire protection systems under one umbrella. Cintas systems are currently in place in City Hall, City and Federal Jails.

A motion by Councilman Laughridge seconded by Mayor Pro Tem Thompson carried unanimously (9-0) to approve the purchase of replacement Fire Protection System for the Recreation Center from Cintas in the amount of \$20,218.72.

REQUEST CONSIDERATION OF ORDINANCE 18-17 CONSENTING TO PLACEMENT OF REAL PROPERTY INTO A MULTI-COUNTY INDUSTRIAL BUSINESS PARK AND APPROVING A CREDIT AGREEMENT WITH JB FERGUSON PROPERTIES LLC AND ESTATE PLANNING CONSULTANTS, INC. AND OTHER RELATED MATTERS

City Manager, Linda McConnell asked Council to present this item after Executive Session.

## ADMINISTRATIVE BRIEFING

### UPCOMING EVENTS

City Manager, Linda McConnell reminded Council of the following upcoming events and all meetings in October and November 2018.

October 25<sup>th</sup> – Concerned Citizens of Eastside

November 8<sup>th</sup> – Anderson County Municipal Association Meeting

November 11<sup>th</sup> – Veterans Day Parade – Downtown

November 12<sup>th</sup> – City Offices Closed for Veterans Day

November 13<sup>th</sup> – City Council Meeting

November 15<sup>th</sup> – Southeast Anderson Task Force – provides a Thanksgiving meal to the community

November 16<sup>th</sup> – Holiday Ice Opening – Carolina Wren Park

## EXECUTIVE SESSION

A motion by Councilman John Roberts seconded by Councilman Jeff Roberts carried (9-0) to move into Executive Session to discuss: Section 30-4-70(a)(5) – Discussion of matters relating to the proposed location, expansion, or the provision of services encouraging location or expansion of industries or other businesses in the area served by the public body.

A motion by Councilman Stewart seconded by Mayor Pro Tem Thompson carried unanimously (9-0) to move out of Executive Session.

REQUEST CONSIDERATION OF ORDINANCE 18-17 CONSENTING TO PLACEMENT OF REAL PROPERTY INTO A MULTI-COUNTY INDUSTRIAL BUSINESS PARK AND APPROVING A CREDIT AGREEMENT WITH JB FERGUSON PROPERTIES LLC AND ESTATE PLANNING CONSULTANTS, INC. AND OTHER RELATED MATTERS

Mayor Terence Roberts said one of the primary missions of the City of Anderson is to encourage development and improve tax base and enhance the livability of the Anderson Area.

The development will directly and beneficially affect the economy of the city with a substantial investment in the improvement of property in the downtown area.

The public interest of the city will be served to a substantial degree by undertaking the development because of significant capital investment and job creation.

A motion by Councilman John Roberts seconded by Mayor Pro Tem Thompson carried unanimously (9-0) to approve Ordinance 18-17 consenting to placement of real property into a Multi-County Industrial Business Park and approving a credit agreement with JB Ferguson Properties LLC and Estate Planning Consultants, Inc. and other related matters on First Reading.

ADJOURNMENT

A motion by Councilman Newton seconded by Councilman Harbin carried unanimously (9-0) to adjourn.

ATTEST:



Terence V. Roberts  
Mayor



Margot B. Martin  
City Clerk Treasurer