

ADDENDUM NO. 1

Project: City of Anderson – Community Kitchen – Food Service Equipment
110 North Murray Avenue
Anderson, SC 29625
DP3 Project No: 19251

Date: 12 October 2021

To: All Bid Document Holders

This Addendum forms a part of the contract documents dated 14 September 2021 and modifies the bid documents with amendments and additions noted below. Acknowledge receipt of this addendum in the space provided in the bid form. Failure to do so may render the bid unresponsive.

GENERAL

The non-mandatory pre-bid conference was held on Thursday, September 30, 2021 at 110 North Murray Avenue, Anderson, SC.

Sign-In sheets are attached.

QUESTIONS FROM CONTRACTORS

1. What is the anticipated install timeline for the Food Service Equipment?
 - **RESPONSE: Kitchen Equipment Contractor (KEC) is to coordinate with the successful General Contractor for the Community Kitchen Construction project.**
2. What is the substantial completion date for the project?
 - **RESPONSE: KEC is to coordinate with the successful General Contractor for the Community Kitchen Construction project which has a construction period of 180 days.**
3. Are there liquidated damages?
 - **RESPONSE: No.**
4. Is a performance/payment bond required?
 - **RESPONSE: No.**
5. Is there a bid form in addition to the Itemized list of prices?
 - **RESPONSE: Please see the attached updated Request for Sealed Bids and Bid Form. Revised bid form to be submitted with bids.**
6. Can you provide clarification on KEC scope of work on the Hoods, Fan, etc.? Am I understanding correctly that the KEC is to supply the equipment and the complete installation would be provided by the mechanical contractor?

DP3 Architects, Ltd.
15 South Main Street
Suite 400
Greenville, SC 29601
864.232.8200

www.DP3architects.com

- **RESPONSE: Per direction given in the specifications and at the pre-bid the KEC is to price the equipment only and not the installation. It is noted in the Specification Section 11 40 01, Part 1 General, Section 1.02, N, that the General Contractor is to install all foodservice equipment.**
7. How long would the KEC be expected to hold firm pricing?
- **RESPONSE: Prices submitted are valid for 30 Days after the Notice of Award. Please see the attached updated Request for Sealed Bids and Bid Form.**
8. Item #16 calls for bullet feet in the specifications and casters on the drawings. Which should we provide for bidding?
- **RESPONSE: Bullet feet per specifications.**
9. Please advise on the warranty period for the food service equipment in Specification Section 11 40 01.
- **RESPONSE: itemization of specification calls out individual warranty on equipment. Warranty required is standard for equipment unless otherwise indicated in itemization of Section 11 40 01.**

SUBSTITUTION REQUESTS

Equip. Item #	Current Specification	Substitution Request	Approved
Item #3	Continental 2RN	Turbo Air M3R47-2-N	Yes
Item #6	Delfield F2962CP	Continental D60GN	Yes
Item #6	Delfield F2962CP	Turbo Air PRCBE-60R0N	Yes
Item #9	Garland C836-6	Southbend P36A-BBB	Yes
Item #11	Alto-Shaam CTP20-20G	Rational ICP 20-FULL NG 208/240 1PH	No
Item #12-LR	Captive-Aire ND-PSP	Accurex XXEW-236.00-S and XXEW-240.00-S	No
Item #14	Continental 1FN	Turbo Air M3F24-1-N	Yes
Item #17	Vitamix 036019-ABAB	Hamilton Beach HBH750	Yes
Item #25	Groen #BPP-40GC	Market Forge #40P-STGL	Yes
Item #45	Champion DH-6000T-VHR	CMA 180-VL-TALL	Yes
Item #53-LR	Captive-Aire ND-PSP	Accurex XXEW-236.00-S and XXEW-240.00-S	No

ATTACHMENTS:

- Revised Request for Sealed Bids and Bid Form
- Pre-bid Conference Sign-In Sheet

END OF ADDENDUM



CITY OF ANDERSON ECONOMIC DEVELOPMENT DIVISION

Request for Sealed Bids– City of Anderson Community Kitchen Food Service Equipment

Request for Sealed Bids
City of Anderson
Community Kitchen Food Service Equipment

The City of Anderson (Owner) is soliciting sealed bids from qualified food service equipment contractors for the food service equipment at the City of Anderson Community Kitchen located at 110 North Murray Avenue, Anderson, SC 29625.

Proposals must be received no later than **2:00 PM, Tuesday, October 19, 2021** where they will be opened publicly. All questions regarding this bid should be directed in writing by e-mail to Anna King at aking@dp3architects.com. The cut-off date and time for questions is **5:00 PM, Friday, October 08, 2021**.

A copy of the RFP and associated documentation are on file for viewing purposes online at Bids and Proposals page on the city website- <https://www.cityofandersonsc.com/requests/>.

General Instructions

All Proposals must be properly signed by an authorized representative of the company with the legal capacity to bind the company to the contractual agreement. In addition, the authorized representative's signature of the Proposal assures the company's understanding of the City's Procurement Policy. A copy of the policy is available upon request.

Proposals may be withdrawn up to the date and time set for closing upon written or e-mailed notice to the City. Proposals may not be withdrawn for a period of ninety (90) days after the date of opening. Negligence upon part of the bidder in preparing their Proposal shall not constitute a right to withdraw a Proposal after the submittal deadline. A conditional or unqualified Proposal may be cause for rejection. Only Proposals properly received will be accepted. Each Proposal and applicable documentation as requested must be submitted in a sealed envelope, addressed to:

City of Anderson
Attn: Ms. Brittney G. Gamble
Project Manager, Grants & Research
Economic Development
102 North Murray Avenue
Anderson, SC 29625
Phone: 864.231.2601
BGamble@cityofandersonsc.com

Notice of Intent to Award this contract shall be issued on or after the date of the bid opening, and will be posted at 102 North Murray Avenue, Anderson, SC 29625. A Notice of Award will be issued on or after **Friday, October 29, 2021**. The successful bidder will attend a Pre-Construction meeting at date to be announced, at which time it is scheduled to issue a "Notice to Proceed". The successful bidder has seven (7) days from the "Notice of Award" to submit all required bonds, insurances, and licenses. Prices submitted are valid for 30 Days after the Notice of Award.

Bid Form
Schedule of Equipment Itemization

Item No. per Section 2.05
Schedule of Equipment

<u>Schedule of Equipment</u>	<u>Description</u>	<u>Price</u>
Item 01	Open Display Merchandiser	_____
Item 02	Open Display Merchandiser	_____
Item 03	Reach-In Refrigerator	_____
Item 04	Fryer Dump Station	_____
Item 05	Fryer Battery, Gas	_____
Item 06	Equipment Stand, Refrig. Base	_____
Item 07	Gas Countertop Griddle	_____
Item 08	Char broiler, gas, countertop	_____
Item 09	HD Range, 36", open burner	_____
Item 10	Convection Oven, gas	_____
Item 11	Combi Oven, gas	_____
Item 12	Exhaust Hood	_____
Item 12.1	Fire Suppression System	_____
Item 12.2	Side Wall Exhaust Fan	_____
Item 12.3	Heating and Cooling Make-Up air unit	_____
Item 13	Mobile Heated Cabinet	_____
Item 14	Reach-In Freezer	_____
Item 15	Hand Sink	_____
Item 16	Worktable, Stainless Steel Top	_____
Item 17	Blender, Bar	_____
Item 18	Food Processor Equipment Stand	_____
Item 19	Food Processor Bench/Countertop	_____
Item 20	Equipment Stand for Mixer/Slicer	_____
Item 21	Planetary Mixer	_____
Item 22	Two Compartment Sink	_____
Item 22.1	Wall/Splash Mount Faucet	_____
Item 23	Shelving, Wall Mounted	_____
Item 24	Kettle, Gas, Tilting	_____
Item 25	Tilting Skillet Braising Pan, gas	_____
Item 26	Floor Trough	_____
Item 27	Immersion Blender	_____
Item 28	Equipment Stand for Mixer/Slicer	_____
Item 29	Planetary Mixer	_____
Item 29.1	Planetary Mixer	_____

Item 30	Dough Sheeter	_____
Item 31	Security Unit	_____
Item 32	Cold Storage Assembly	_____
Item 33	Wire Shelving	_____
Item 33.1	Dunnage Rack	_____
Item 34	Wire Shelving	_____
Item 35	Wire Shelving	_____
Item 36	Wire Shelving	_____
Item 37	Mop Sink 30x30	_____
Item 38	Mop Broom Holder	_____
Item 39	Service Faucet	_____
Item 40	Three Compartment Sink	_____
Item 40.1	Wall/Splash Mount Faucet	_____
Item 40.2	Pre-Rinse Faucet Assembly	_____
Item 41	Wire Shelving	_____
Item 42	Rack Dolly	_____
Item 43	Clean Dish table	_____
Item 44	Dish table Sorting Shelf	_____
Item 45	Dishwasher, door type, ventless	_____
Item 46	Soiled Dish table	_____
Item 46.1	Pre-Rinse Faucet Assembly	_____
Item 47	Wire Shelving	_____
Item 48	Ice Bin for Ice Machines	_____
Item 49	Ice Maker, Cube Style	_____
Item 50	Worktable, Stainless Steel top	_____
Item 51	Worktable, Stainless Steel top	_____
Item 52	Shelving, Wall mounted	_____
Item 53	Exhaust Hood	_____
Item 53.1	Fire Suppression System	_____
Item 53.2	Side Wall Exhaust Fan	_____
Item 53.3	Heating and Cooling Make-Up air unit	_____

Miscellaneous Cost (ie. Taxes, Shipping, Delivery) _____
Description of the Miscellaneous Cost _____

Contract Price Total _____

Bid Submitted By: _____
Address: _____
City, State, Zip Code _____

This bid includes addenda number and dated (if none, so state)

Bid Documentation: The following documents are attached to and made a part of this Bid:

- a. Non-collusion Affidavit
- b. Bidder's Affidavit.

Name, business address (mailing and street) phone number and e-mail address of Bidder to which all formal Notices shall be sent:

The Bidder shall state on the line below, if a corporation, the name of state in which incorporated and _____ the date of said corporation.

Signed this _____ day of _____, 2021.

Contractor

By: _____
(Signature of individual, partner or officer signing the Bid)

Its: _____
(Title)

Confidentiality and Privacy

Information provided to a Respondent by the City or acquired by a Respondent by way of further inquiries or through investigation, is confidential. Such information shall not be used or disclosed in any way without the prior written authorization of the City. The Respondent shall not make any statement of fact or opinion regarding any aspect of the RFP and any subsequent proposal to the media or any member of the public without the prior written authorization of the City. Respondents are advised that the City is subject to freedom of information laws, and that the Contractor will be expected to comply with the obligations imposed upon the City.

To the extent permitted, the City shall treat all submissions as confidential. However, the Respondent is advised that any information contained in any submission may be released if required by City policy or procedures, by other authorities having jurisdiction, or by law.

All Proposals submitted to the city will be kept in confidence with the City administrators for these purposes of evaluating and developing the best possible strategic option for the City. Submitted Proposals will become the property of the City. The City will have the right to make copies of all Proposals for its internal review process and to provide such copies to its staff, legal, technical, and financial advisors and representatives.

All information will become and remain the property of the City; none will be returned. If the application contains any proprietary or trade secret information, said information must be indicated as such.

Insurance and Indemnification Requirements

The Respondent/Contractor whose proposal is chosen by the City shall be required at all times during the term of the agreement carry, maintain, and keep in full force and effect, a policy or policies of Comprehensive General Liability Insurance with minimum limits of One Million Dollars (\$1,000,000) for each occurrence, combined single limit, against any personal injury, death, loss or damage resulting from the wrongful or negligent acts by Vendor.

The Respondent/Contractor agrees to always maintain in force during the performance of work under the agreement worker's compensation insurance as required by law.

The Respondent/Contractor shall require each of its sub-consultants or sub-contractors to maintain insurance coverage which meets all the requirements of the agreement.

The Respondent/Contractor understands and agrees that if it does not keep the or mentioned insurance in full force and effect, City may either immediately terminate the agreement or, if insurance is available at a reasonable cost, City may take out the necessary insurance and pay, at Vendor expense, the premium thereon.

Safety Standards and Accident Prevention

With respect to all work performed under this contract, the contractor shall:

1. Comply with the safety standards provisions of applicable laws; building and construction codes and the "Manual of Accident Prevention in Construction" published by the Associated General Contractors of America, the requirements of the Occupational Safety and Health Act of 1970

(Public Law 91—596), and the requirement of Title 29 of the Code of Federal Regulations, Section 1518 as published in the “Federal Register,” Volume 36, No. 75, Saturday, April 17, 1971.

2. Always exercise every precaution for the prevention of accidents and the protection of persons including employees) and property.
3. Maintain at his/her office or other well know place at the job site, all articles necessary forgiving first aid to the injured, and shall make standing arrangements for the immediate removal to a hospital or a doctor’s care of person (including employees), who may be injured on the jobsite. In no case shall employees be permitted to work at a job site before the employer has made a standing arrangement for removal of injured persons to hospital or a doctor’s care.

Selection Process and Schedule

The City shall be the sole and exclusive judge of quality and compliance with Proposal specifications in any of the matters pertaining to this RFP. The City reserves the right to award the contract in any manner it deems to be in the best interest of the City.

All Proposal information will be evaluated according to the criteria listed herein, and the firms selected will be chosen on their apparent ability to best meet the overall expectations of the City of Anderson. By submitting a sealed bid and participating in the process as outlined in this document, Respondents expressly agree that no contract of any kind is formed under, or arises from, this RFP and that no legal obligations will arise. The City will have no obligation to enter negotiations, or to contract, with a Respondent, even though one or all the Respondents are determined to be responsible and qualified, and the proposals are determined to be responsive. If the City proceeds to request a more detailed Proposal from Respondents, who are determined to be qualified under the RFP process, the City will have no obligation to award a Contract

where:

- a) One submission is received
- b) In the judgment of the city, the interests of the City would best be served by not entering a Contract.

The City of Anderson reserves the right to reject in whole or in part any or all proposals. The City reserves the right to cancel or modify this solicitation at any time. Interested parties are advised to monitor the website for any updated information released after initial distribution of this RFP.

Probable Selection Criteria

- a) Experience with projects of similar size, schedule and complexity
- b) Past performance
- c) Ability of professional personnel
- d) Demonstrated ability to meet time and budget requirements
- e) Location
- f) Recent, current and projected work loads
- g) Creativity and insight to the related project
- h) Other relevant proposals submitted

Proposal Format and Required Documents

COVER LETTER – Provide a letter expressing Respondent’s specific interest in being awarded this project.

EXPERIENCE – List a minimum of three (3) references and maximum of ten (10) projects in the last five years, similar to this project. Include Owner references, reference letters, and telephone numbers.

COMPANY PROFILE – Provide a company profile addressing the following:

- a) Company name and address
- b) State of incorporation
- c) Contact person, title, phone number, e-mail address, facsimile
- d) Number of years in business

PROPOSED COST – Provide an anticipated **Itemized Bid** based on the Project Scope as set forth in Project Scope.

SELF PERFORMANCE, BEST VALUE – Provide an explanation of Respondent’s standard work. The City of Anderson expects to receive the lowest bid of qualified companies to perform the work. Given this expectation, explain how your firm will ensure that the city is receiving quality work and the most cost-effective price.

NUMER OF COPIES - Please submit three (3) copies of your proposal.

PRINT ALL INFORMATION



Non-mandatory Pre-Bid Sign-In Sheet **30 September 2021 – 2:00pm**

<p>Project: City of Anderson Community Kitchen Project</p> <p>ARC Grant Number: ARC 4-G-20-20002</p> <p>DP3 Project Number: 19251</p> <p>Bid Date: 19 October 2021</p> <p>Time: 2:00 PM</p> <p>Location: 401 South Main Street City Council Chambers Anderson, SC 29624</p>	<p>NOTE:</p> <p>Print all information clearly. DP3 Architects is not responsible for any information that is not legible. This Pre-Bid Sign-In Sheet will be included in Addendum Number One for the convenience of the bidders.</p>
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Name of Individual	Firm Name	Firm Address	Firm Phone	E-Mail
MATT SMITH	JM COPPE	400 AUGUSTA ST. SUITE 120, 29601	864-419-0423	msmith@jmcoppe.com
BRYAN TYSON	LAZER CONST	5320 HUNT BLDG ANDERSON	864 940 4015	TYSONB@LAZERL.COM
SCOT WILSON	STRUST GROUP CONST.	2015 PELLHAM BLVD GREENVILLE	864 304-3197	swilson@strust.com
Todd Males	Marvin Const	2 Ridgeway Ave Greenville, SC	263-3713	todd@marvinconstruction.com