

ADDENDUM NO. 2

TO: Prospective Bidders and Others Concerned

DATE: November 3, 2021

PROJECT: On-Call Consulting Services for Engineering, Surveying, and Architectural Services

OWNER: City of Anderson, South Carolina

SUBMITTAL DUE: November 15, 2021

SUBJECT: Answers to Submitted Questions

Questions & Answers

1. The Letter of Interest and Relevant Experience have page limits, however since the submittal is to be double side printed does each page count as a page or does each side count as a page? *Answer: Each side will count as a page.*
2. For the Relevant Experience Section is the 10 pages maximum for each Sub-Area (10 for Water/Wastewater, 10 for Stormwater, etc.) we are proposing on or is that a total page amount no matter how many Sub-Areas we are interested in? *Answer: Maximum is 10 pages per sub-area.*
3. Can resumes be included in an Appendix and not be part of the 10-page maximum included under Relevant Experience since the City is requesting a wide variety of information under this section? *Answer: Resumes may be attached as an appendix.*
4. On V. Submission—the three complete, double-sided, hard copies for each sub area: Does that mean if we are submitting on 5 areas, we would to submit 15 hard copies? *Answer: Three total copies are enough but you may submit more if you like.*

5. For the **Relevant Experience of Key Personnel and Firm**, are respondents free to organize that section as they deem fit as long as they address the 3 items being requested in that section (i.e. a. Key Personnel Experience, b. Firm Experience and c. General Firm Information)? Or does the City want to see these 3 items presented in the exact order listed in the RFQ? *Answer: Generally, we would like to see them in the order listed, but you are free to organize it as you like so long as it contains the requested information.*

6. Addendum #1 states that architectural firms are not required to submit fee information as requested in Section IV.3. Does this also apply to engineering and surveying firms? *Answer: No, addendum #1 only applies to architects.*

7. Is Firm Location worth 20 or 15 points? *Answer: The Firm Location section should read: **Firm Location (20 points)**. The City of Anderson procurement code provides for a local business preference. Firms currently located solely in the City of Anderson or Anderson County will be awarded the maximum points (20) for this category. Firms located outside of Anderson County may be awarded a maximum of 17 points. Evaluation for this category will be based on physical location(s) of firm and location of personnel expected to be assigned for areas of expertise.*

8. Is there a list of the Architectural Services projects? *Answer: We do not have a specific project list; we're just asking for general architectural services. You could expect, though, that we may look to do typical municipal projects like fire stations, rec centers, building renovations, etc.*

End of Addendum No. 2